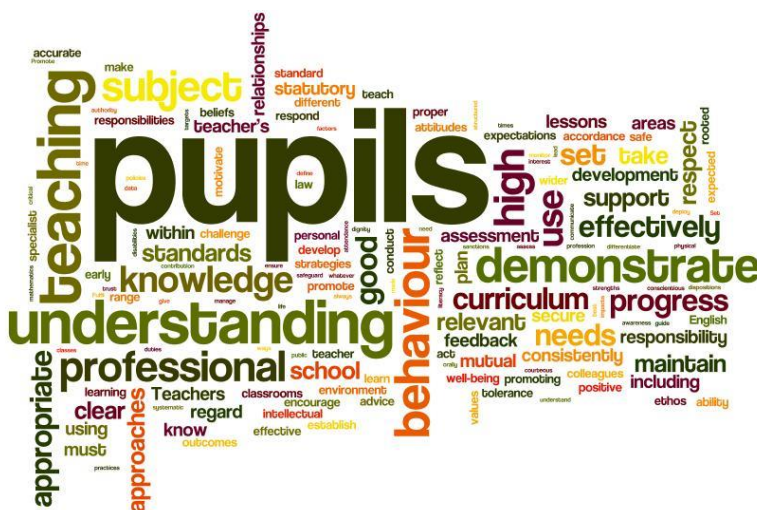


SMT. KAPILA KHANDVALA COLLEGE OF EDUCATION
Annual Report for the year 2013 - 2014



It is said that teaching creates all other professions! It is the pillar of a society. What does that make teacher education? Probably the foundation of a society! The process of strengthening this foundation began with another new academic term on 15th July 2013 and the B.Ed course for KKCE's 52nd batch of student-teachers was set rolling on 30th July, 2013 with an orientation. This was followed by a rigorous content enrichment programme where students analyzed content in both their methods making extensive use of concept maps.

The academic year 2013 – 2014 was observed as the year of Sustainable Development. Lot of activities were taken up in this area. Assemblies were conducted, various competitions organised, practices followed by the college were largely eco-friendly, community work was also done in this area and the most significant event was conversion to solar energy with the installation of UGC funded Solar Electricity Generation Plant on the college terrace, which was inaugurated by Dr. (Smt.) Renu Batra, Joint Director, UGC WR on 8th March 2014.

The other highlights of the year were:

- A fully equipped state of art Language laboratory was launched to help students in English speaking skills.
- Extensive use of MOODLE LMS throughout the year by faculty as well as students.
- KKCE became the first B.Ed college in Mumbai to convert to solar energy with the help of UGC grants.

- International women's day was celebrated on 8th March. Dr. Renu Batra, Jt. Director, UGC WR spoke on the significance of the day. A slogan competition was organised by the women's cell and a thematic dance drama was presented on the occasion.
- The entire campus is now wifi enabled.
- Peer review experience for students.
- Content enrichment programme through mind maps and concept maps.
- A 2 day national level seminar cum workshop was organised on "Contemporary Perspectives in Content Development" on April 16th and 17th. Participants were oriented to radio scripting, digital content designing and scenario based learning.

A rundown of department-wise activities conducted during the year is as under.

CURRICULAR ACTIVITIES

Practice Teaching

Forming the core of teacher education, practice teaching was divided equally between the two semesters. It started on 3rd August 2013. Several in-house workshops on Micro Teaching, Lesson Planning, Evaluation, etc were organised. Demonstration lessons too were a part of these workshops. Students were oriented for constructing time-tables and also in the use of teaching aids. To provide enriched teaching experiences, students were sent to schools affiliated to different boards – state as well as national ones like CBSE and ICSE. Post graduate students were given an opportunity to teach in Junior Colleges as well as at the ISC level. The highlight of this year's practice teaching was our 'Back to School' programme in collaboration with R.N. Podar CBSE School – an effort to bridge the gap between schools and teacher education colleges.

Simulated lessons were conducted for Team Teaching, Concept Attainment Model, Use of Teaching Aids and Gaming.

Internship was organised from 3rd to 10th of February 2014 where many schools followed the mentoring model wherein each student teacher became a mentee to a mentor teacher from their respective school. They assisted these mentor teachers and followed them like a shadow through the school day. Practice teaching for the entire batch was completed successfully.

Theory Lectures and Evaluations

Lectures were delivered using innovative methods and techniques like Games, Panel Discussions, Co-operative Learning, Co-teaching and many more. A notable feature this year was the extensive use of MOODLE Learning Management System for sharing of notes.

Formative as well as summative evaluation was carried out throughout the year in various forms like class tests, essays, open book assignments and prelims'. Prompt qualitative feedback was given from time to time and the results were used to organize remedial program for the academically weak students. Students took the mandatory content test in both their methods on 25th October 2013 to test their subject knowledge.

Action Research Based Project

A teacher is a reflective practitioner. The continuous cycle of action-reflection is an integral part of a teacher's life. In tune with this philosophy, students took up Action research based projects. These were carried out on various topics ranging from issues faced by the student-teachers during their practice lessons to evaluating the B. Ed course, college infrastructure, language lab, developing radio lessons, co-teaching for inclusion and many more. The reports were submitted to respective guides. The research work was evaluated by means of a viva voce where most students could defend their work with ease. Student reflections were stressed upon. The best projects were recognized on the annual prize distribution day.

CO-CURRICULAR ACTIVITIES

Student Council

Student council is an essential part of any educational institution. This year too, like every year, the student council was elected democratically on 10th September 2013. The council represented the entire group of students and carried out their responsibilities very efficiently throughout the year celebrating important occasions like Gandhi Jayanti, Navratri, Diwali, Eid, Christmas, etc. It also organised various competitions like Mehendi, Rangoli, Cooking, Thali Decoration, Singing, Dance, Fashion Show and many others.

These co-curricular activities provided the much needed relief from the rigors of the course. Several students participated and bagged prizes in inter-collegiate competitions. Ms. Azmin Daver won the 1st prize in Elocution Competition organised by Ramakrishna Mission at Raheja College of Commerce and Arts, Ms. Palak Sanghvi won 3rd prize in Personality Contest organized by Bombay Teachers Training College and Ms. Bharti Sonawane won 2nd prize in Elocution Competition organized by Hansraj Jivandas College of Education. Our students also bagged all the three prizes in Inter-Collegiate Poster Competition organized by Nirantar – our alumni association.

Community Work

Students rendered their services to various centers as a part of their community work program which was organised from 21st to 23rd October in the 1st semester. The

department collaborated with IIT, Mumbai and the students participated in “Powai Parikrama” on 27th October 2013. This was an effort to clean up the periphery of the beautiful powai lake.

Students also participated in a rally organised by Punarvas Special School and Vocational Training Centre for Mentally Handicapped on the occasion of International Day for Persons with Disabilities on 3rd December 2103.

Extension Work

An in-house extension programme was organised where students took up one of the three themes which were – Food festival, Career Exhibition and Survey of Women’s Status. The entire class was divided into three groups and each group was assigned a student manager.

Career Project was intended to disseminate information about emerging career opportunities to school students. Food festival aimed at providing healthy, hygienic and affordable food to school students and the main objective of Survey of Women’s Status programme was to enlighten the student-teachers about the plight of women in our society. The student-teachers participated whole-heartedly in the three programmes.

Annual Sports

Annual Sports were organised in the free and open spaces of Juhu beach on 22nd and 24th February, 2014. A number of track and field and well as team events were planned for the day. The day kick started with prayers and oath taking ceremony. Students were divided into 4 houses – Red, Green, Yellow and Blue. Students enjoyed the day showcasing true sportsman spirit. The after effects were seen on day 2 with most students complaining of sore limbs.

Sports prizes were given away on the annual prize distribution day. Ms. Kinjal Khatri and Mr. Pradeep Chauhan were adjudged the best sportsperson (female and male respectively) and Green House bagged the Rolling Trophy for the house with highest score.

Educational Visits

Educational visits were organised to provide experiential learning to the students. We visited Sundaram Notebook factory at Palghar, Numismatics Museum at Mumbai University and Maharashtra Nature Park at Mahim. A picnic was organised to Saguna Baug on 15th March 2014. It is a 55 acre farm off Neral mostly engaged in agricultural activities. Some students also participated in the inaugural ceremony of Nehru Science Centre’s Traveling Exhibition ‘Planet Under Pressure’ on March 27th 2014.

Guest Lectures and Workshops:

Various guest lectures, seminars and workshops were organised for the benefit of students, some of which were taken by the faculty. The details of these are as follows:

Theme of the Workshop/ Seminar/Lecture	Workshop /Seminar /Lecture	Date	Resource Person/s	Inhouse/ Guest/ Onfield
Content Enrichment	Workshop	30 th July	Dr. J. Inbaraj	Inhouse
Micro Teaching	Workshop	3 rd – 16 th Aug.	Faculty at KKCE	Inhouse
Lesson Planning	Workshop	21 st – 23 rd Aug.	Faculty at KKCE	Inhouse
‘Effective Communication Skills’	Workshop	7 th Sept.	Ms. V. Bose	Guest
‘Misconceptions of Students in Science’	Lecture	14 th Sept.	Dr. Narendra Deshmukh	Guest
‘Learning Disabilities’	Workshop	12 th Oct.	Ms. Carol Rodrigues	Guest
‘Basic First Responder Training’	Workshop	28 th – 29 th Oct.	Mr. Lokhande from BMC’s Disaster Management Cell	Guest
‘Teacher’s Eligibility Test’	Lecture	20 th Nov.	Ms. Sita	Guest
‘Developing Radio Lessons’	Workshop	26 th Nov.	Mr. Pankaj Athavale	Guest
‘Skills of Language Acquisition’	Lecture	29 th Nov.	Ms. Deepa Dhawan	Guest
‘History of Mathematics’	Lecture	29 th Nov.	Dr. Vivek Patkar	Guest
‘Mobile Film Making’	Workshop	23 rd Dec.	Mr. Himanshu Worlikar	Guest
Evaluation	Workshop	2 nd – 4 th Jan.	Faculty at KKCE	Inhouse
‘Multiply the Message’	Workshop	16 th Jan.	Trailblazers	On field
‘Google Earth’	Workshop	16 th Jan.	Faculty at KKCE	Inhouse
‘Making Resume’	Lecture	1 st Feb.	Dr. Smita Gupta	Inhouse
‘Facing the Interview’	Lecture	12 th Feb.	Dr. Smita Gupta	Inhouse
‘Life Skills’	Workshop	13 th – 14 th	Team from KEM	Guest

		Feb.	Hospital and Seth GS Medical College	
‘Sustainable Development’	Seminar	28 th Feb.	Ms. Katy Rustom Mr. Deby Goenka Ms. Shanta Chatterjee	Guest
‘Alternate Therapies’	Lecture	5 th March	Mr. Benson George	Guest
‘Teachers as Professionals – Reclaiming the Lost Ground’	Lecture	22 nd March	Prof. R. Govinda	Guest at Mumbai Univ.
‘Theatre in Education’	Workshop	10 th & 12 th April	Team from Srujan	Guest
‘Contemporary Perspectives in Content Development’	Seminar cum Workshop	16 th – 17 th April	Experts from various backgrounds	Guest

STUDENT SUPPORT

Various student support services were offered at opportune times to help the students. The most prominent among them being:

Value added/Certificate programmes

Several Value Added and Certificate Programs were organized for the benefit of students. Yoga training, Basic First Responder Training, Warli Painting, Basic Calligraphy, Music in Education, Dance in Education and Basic Counseling Skills were some of the programs students participated in during the year. A two day workshop on ‘Life Skills’ was conducted by a team of doctors from KEM Hospital.

These programmes were exceptionally well received by the students as they not only acted as stress-busters but also added to their skill set.

Tutorials and Remedial Programme

Tutorials were organized differently this year. The department coordinated with the Essay department to put up two questions for every essay. Tutorials were then conducted in small groups for these two questions by the respective teachers wherein the expected answers were discussed. Every group came up with model answers to these two questions which became a benchmark for the entire class. The same process was continued in the 2nd Semester too because the student feedback was highly positive. Tutorial sessions were thus conducted throughout the year.

Remedial programme was also spread out across the two semesters. Academically weak students were identified by the staff on the basis of formative evaluation which is an integral part of the curriculum. These students were given practice tests and feedback was provided to help them overcome their difficulties.

Parents Teachers Meet

B.Ed is a very challenging course with a host of activities packed within a short period. These few months are very strenuous for students, especially for those who have to manage their homes as well. At such times, they need support from their families to sustain themselves. A Parents Teachers Meeting was held on 17th August 2013 to sensitize the parents/guardians/spouses of the students with the demands and requirements of the course, inform them of the culture and discipline of the college and also to develop a rapport with them. The main objective however was to involve them in the process and seek their support for successful completion of the course by their wards. The meeting was well attended by the parents/guardians/spouses.

On the annual prize distribution day, parents/guardians/spouses were invited. A number of them attended the function and they were invited to join in the farewell lunch.

CET Orientation Programme

As the time of new admissions nears, the college office is inundated with anxious calls since most prospective students are clueless about the admission process. The office does try to answer the queries, but these are infinite. To ease the anxieties of such as aspiring teachers, we continued with our orientation programme ‘Cracking B.Ed CET’ which was held on 30th April 2014 this year.

Based on the oral feedback from students who had attended the programme last year and did their B.Ed with us, same sessions were continued on the various aspects of CET – Logic, Teaching Aptitude and English. There was also a session on the online form filling process. The response to this year’s programme was yet again very positive.

Counseling Cell

An orientation lecture was held on 4th Sep 2013 with the following objectives Students were oriented to the concept & process of counseling. Their irrational beliefs & doubts regarding counseling were clarified satisfactorily. A workshop on “Effective Communication Skills” was held on 7th Sept. 2013. It was facilitated by Ms. Veena Bose with emphasis on assertive communication. The main objective was to sensitize the students towards the importance of assertiveness in maintaining good relationships in personal and professional lives. The group participated actively in interactive sessions & activities.

In the month of November, group personality testing was done for all the students to help them with better insight into their own personality traits. A total of 89 individual counseling (initial) sessions were held over a span of six months. 14 follow up sessions were held including 2 for an ex-student and 2 for staff members, and few sessions for a referred case. In the month of April 2014, one high school student underwent vocational testing and career guidance. In addition to these activities a short course in 'Basic Counseling Skills' was conducted by Ms. Veena Bose from 6th - 10th Jan. 2014 as a value added programme. 30 students attended the course as it was optional.

Placement Cell

The college placement cell organised campus recruitment for this batch on 17th & 18th February 2014. Large number of schools from different boards and a few NGOs interviewed our students. Several of our students have been placed in these schools. Prior to campus placements, students were trained by Dr. Smita Gupta on 'Making Resume' and 'Facing the Interview'.

The overall feedback from the schools is very positive.

Library

At the beginning of the academic year, a library orientation programme was carried out by the librarian for the new batch of students. They were oriented in small groups to the use of library collection and library catalogue. A library tour was conducted to make them aware of different sections of the library. They were also informed about library services, facilities, rules and regulations of the library.

Membership of N-List programme of INFLIBNET was sustained by the college library. Throughout the year books of different subjects were displayed. During the year, 234 books have been added to the library collection, taking the total collection to 17706. Along with this, college library also subscribed to 35 journals and 10 magazines of different subject areas including research. An 'Information Guide' has been made for the Ph.D. Center.

The college library also organized a Book Exhibition on 16th April 2014 in collaboration with well known book publishers and distributors.

Book Bank Scheme: In the academic year 2013-2014, college library provided book bank scheme for five core papers, which the students could retain with them throughout the year.

Library Blog: (kkcelib.blogspot.com): College library has started a library blog for sharing of resources.

Language Laboratory

The efforts of the management and the staff of KKCE to change the standards of English of the students from vernacular background materialized with the commencement of a fully equipped Language Lab in the academic year 2013-14. The opportunities provided to the students were limitless. All skills required to learn and master a language were given due weightage and importance. The students were exposed to all the basic skills of language acquisition - listening, speaking, reading and writing. We used ORELL Software, which is very student friendly and helped them to increase their fluency, command and proficiency in the language. Lectures on personality development, etiquettes, non-verbal communications were also imparted to the students. The highlights of the language lab programme were training in speech and conduct, a positive atmosphere and increased self esteem of the students.

Outreach: In addition to training students from KKCE, the language lab facility was extended to the students of M. J. Dalal School. Ten Class VI students were given extra coaching and guidance in English language. The response was very positive and encouraging.

The feedback was very encouraging and in future, more classes would be dedicated for brushing up the skills of students and more ways and methods would be introduced to increase the standards and proficiency in English for Teachers Trainees.

RESEARCH CELL

KKCE's research cell Shodh Sadhana organised various activities throughout the year where all members of the staff participated. The highlights of this year were the study circle sessions. The first session was on the book "Divaswapna" by Gijubhai Badheka. Another session was on Krishna Kumar's collection of stories 'Deewar' and a chapter titled 'Shift of Mind' from Peter Senge's 'Fifth Discipline'.

A research paper reading was organised where Dr. Arpeeta Bhatia from Thakur College of Education and Research presented her doctorate thesis on 'Peace Education: Mixed Method Research'. Dr. Sybil Thomas chaired the session. Dr. Veena Deshmukh took a session on 'Correlation Techniques' on 25th April 2014.

Digitization of dissertations and thesis to help research scholars has been initiated by the college library. The research news letter was released on the annual day by the chief guest Ms. Manju Nichani. The research news letter encourages the faculty to share their research ideas. External scholars are also encouraged to contribute.

WOMEN'S CELL

Women cell's activities were integrated within the academic year through different activities. A slogan competition on 'Women Empowerment' was organised by the cell. International Women's Day was observed on 8th March which coincided with the inauguration of our Solar Power Generation Unit. Our chief guest, Dr. (Smt.) Renu Batra, Joint Director UGC WR also spoke on the power of women. A dance drama on the theme of girl child was presented on the occasion. This dance drama was an outcome of the value added programme on 'Dance in Education'.

Students were encouraged to write articles on women issues and the best ones are published in the college magazine.

ALUMNI - NIRANTAR

The year 2013 – 2014 saw an increased interaction and presence of the college alumni 'Nirantar'. Ms. Ranjita Patel, Ms. Bindu Bakshi, Ms Bhakti Jani, Ms. Bharti Bandi and Ms. Savitri Prajapati (all 2012 – 13) were invited to take demonstration lessons in various methods. Ms. Amrita Singh's (2012 – 13) journey was cut short by fate. The departed soul was remembered in the alumni meet held on 31.08.2013. Mr. Himanshu Worlikar (2012 – 2013) conducted a 2 day workshop on "Mobile Film making" for the current batch of students.

Nirantar organised a one day seminar on 'Sustainable Development' for student-teachers of B.Ed colleges in Mumbai. Ms. Kitayun Rustom from Centre for Environment Research and Education, Mr. Deby Goenka from Conservation Action Trust and Ms. Shanta Chatterjee from Clean Air Island were the resource persons. An inter-college 'Poster Making Competition' on the theme 'My Green School' was a pre-seminar activity. The posters were judged by Ms. Kitayun Rustom and the winners were declared the same day during the seminar.

Ms. Shilpa Dholakia (2011 – 2012) who is employed with Arraycom India Ltd. approached the college for placements. Several students appeared for interviews.

Our alumni Ms. Foram Patel and Ms. Shilpa Dholakia participated in the IQAC sponsored National Seminar cum Workshop on "Contemporary Perspectives in Content Development" held on April 16th and 17th 2014.

In accordance with the college practice, Ms. Anupama Shenoy and Ms. Mansi Mehta (2012 – 2013) were invited to judge various competitions organised by the student council on the occasion of cultural day held on 29th March, 2014. Besides, the college magazine has a section dedicated to alumni contributions.

FACULTY GROWTH AND DEVELOPMENT

A two day training programme titled “Theatre in Education” was conducted by Srujan in association with KKCE on 10th and 12th April 2014. It was also attended by other teacher educators and school teachers.

Dr. Smita Gupta was awarded a Doctorate degree by University of Mumbai. Another staff member is in the process of her final thesis submission. 2 members of the staff bagged the Minor Research project granted by University of Mumbai. Apart from this, a detailed note on achievements by the staff is contained in the following section in this magazine.

Dr. Savita Manchekar

Ms. Ruchi Mittal