



*Sadhana Education Society's*

**Smt. Kapila Khandvala College of Education**

*(Accredited by NAAC – 'A' Grade)*

# **Annual Report**

## **(A.Y. 2017 – 2018)**

Juhu Road, Santacruz (W), Mumbai 400054

Website: [www.kkcoe.org.in](http://www.kkcoe.org.in)

## ***Our Vision***

**To be a premier institution that offers  
Distinctive teacher education to develop  
Humane and progressive professionals**

## ***Our Mission***

**To nurture teacher professionals with positive  
Attitude and values, who excel in teaching – learning  
and research and serve as catalysts to  
create a just and caring society**

## **Annual Report for the Academic Year 2017-18**

2017-2018, was definitely a memorable year for both the students as well as the faculty. KKCE students were on a winning roll! The countless competitions and national level examination that the students participated in reaped so many benefits and bore such productive fruit.

### **Some highlights of the year included –**

- The National Level one day Seminar on 'Library Revolution : Re-energizing Libraries for the Next Generation'
- Workshop on 'Dangers of Cybercrime and Measures to Safeguard'
- Ms. Ekta Dadlani and Ms. Sneha Gohil scored high rankings in their respective subjects at the CENTA TPO examination
- Extension work in Collaboration with IDF ( Indian Development Foundation)
- Workshop with International Experts from UTS, Sydney , organized by KKCE's Research Centre on 'Historical Methodology - Applications in Research'
- Training in-service teachers for Action Research under the UGC MRP scheme
- Over 90% attendance achieved for both the batches – FY and SY

## **CURRICULAR ACTIVITIES**

### **School Internship**

School Internship is an integral part of teaching. Student teachers were prepared thoroughly for this very important phase of their teacher education programme. They were trained in different teaching competencies and provided experiences to develop a multi-perspective outlook towards teaching and learning.

The student teachers from the S.Y.B.Ed batch were placed under a 10 week internship during Semester III and during Semester IV they were under a 6 week internship programme. During this period, students tried out a variety of lessons in their practising schools using innovative methods such as Constructivism, Active Learning, Concept Attainment Model and Co-teaching with peers as well as school teachers. The student teachers were also oriented to Peer Assessment, one of the best practices at KKCE. This was practiced by the students during internship for theme based lessons. A 3 day Evaluation Workshop was conducted followed by a session on Interpretation of scores. Student teachers submitted their year plans, unit plans, blue-prints, question banks and unit test papers (along with analysis) as outcome of this workshop. Post graduate student teachers were given exposure of teaching in junior colleges.

The student teachers from the F.Y.B.Ed batch received mentoring from in-service teachers and experienced shadowing in the schools. In addition they also executed five lessons in their respective subject method. The student teachers were trained to take constructive steps for the same under the watchful eyes of the guiding professors through an 8 day initial preparation programme which included Micro Teaching sessions, demo lessons by SY students and Lesson Planning Workshop. Guidance and constructive feedback were provided to the students.

### Theory Lectures and Evaluations

Theory lectures for the S.Y.B.Ed and F.Y.B.Ed batch commenced in June and November respectively. The academic inputs were participative and interactive with several opportunities and experiences provided to students such as role plays, theatre, panel discussion, paper presentations, collage making, workshops and guest lectures. The college believes that varied experiences provide a holistic outlook for student teachers.

Assessment such as Content tests, Essays, Class tests, assignments, reviews and report writing was integrated in the annual year plan.

### Student Council



Student council is an essential part of every institution. The student council not only plans events or activities within the college but also serves as a crucial link between the Principal, faculty and students. This year elections were held for the new batch on 24<sup>th</sup> November, 2017. A committee of 10 members were constituted through elections in a democratic manner and one member was selected based on academic excellence. The council members worked relentlessly with dedication to successfully carry out several programmes throughout the year. Some of these included celebrations for Gandhi Jayanti, Navratri, Cultural Day, Diwali, Talent Show, Christmas, Marathi Bhasha Diwas were celebrated. Competitions such as Thali decoration, Mehendi competition, Hairstyle competition, Nail art, Rangoli decoration, Flower arrangement and culinary skills were organized by the Student Council.

2017-18 was a year of victories in the Inter- Collegiate competitions. Several of our student teachers participated in dancing, creative writing, singing, chart making competitions and won many accolades for the institution. The following table shows an analysis of participation and victories at inter-college events:

No. Of Competitions Participated in	No. Of Colleges who hosted these	No. Of Participation	Prizes won
21	10	38	13

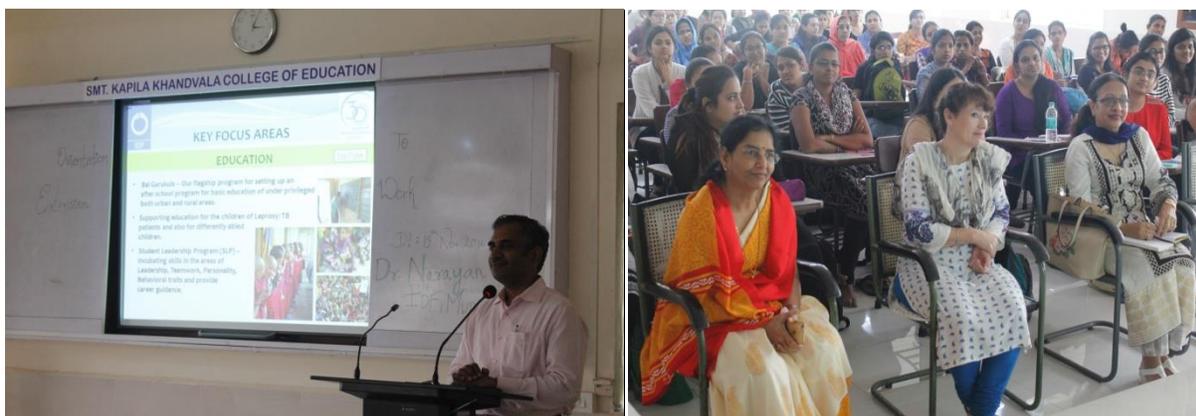
The year ended with the Annual Prize Distribution and Farewell to the S.Y.B.ED students on 28<sup>th</sup> March, 2018. Mrs. Rekha Pandey, the Principal of Udayachal High School, Vikhroli did the honours as chief guest and gave away the prizes.

### **Community Work**

Students lent their services to various underprivileged sections of the society as a part of Community work. The main aim of the programme was to spread awareness and educate those around about various topics ranging from health, finance, self empowerment etc. Students went door to door as well as addressed gatherings in localities. The first year student teachers carried out intensive week long community work at various centres from 14<sup>th</sup> December, 2017. They worked with different groups such as underprivileged children, special children, old age homes etc.

### **Extension Work**

Extension work sensitizes student teachers towards their role and responsibilities as a part of the society and community. Student teachers develop various skills, such as soft skills, life skills leadership skills while engaging in extension work. And more important they become aware, sensitive and caring for social issues in the large community.



KKCE networked with IDF (Indian Development Foundation) a registered NGO working for the cause of leprosy affected patients and those with other health problems. Students who volunteered helped make quilts and pillows for leprosy inmates at the Vimala Centre.

Student Teachers of the second year batch were trained to conduct a Leadership programme, comprising of 8 sessions, wherein through a mix of activities they would teach a diverse group of students the importance of communication, values, and how they can be a leader. The extension activities are integrated within the timetable throughout the year. This gave a continuous and holistic exposure to social realities and provides opportunity to work for a longer frame of time.

### Annual Sports



The Annual Sports day this year was held on 3<sup>rd</sup> March, 2018. Student teachers not only participated as competitors but also learnt how to organize such events in schools.

There were a mix of individual and group events such as 100 m race, relay, three-legged race, dodge ball and tug of war. The general sportsmanship spirit and fun is the mantra of the day. Student-teachers participated whole-heartedly.

### **Educational Visits, Picnics and Excursion**

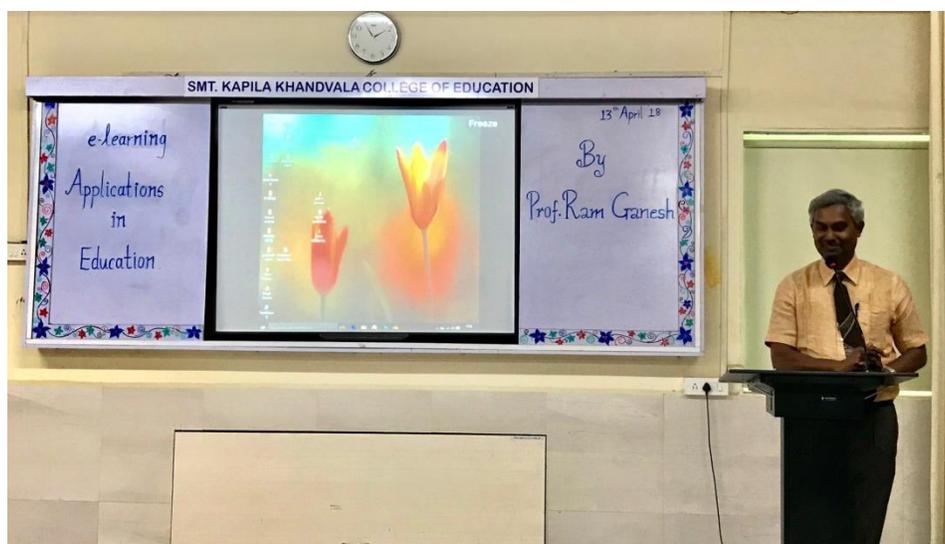


Well constructed and well-planned outdoor learning helps student teachers develop the skills of inquiry, critical thinking and reflection. Hence at KKCE we believe in providing outdoor learning opportunities as an extremely important component of the B.Ed programme. As future teachers, student teachers also learn that the role of a teacher extends beyond the four walls of a classroom and that education and knowledge cannot be gained meaningfully and wholistically within the confines of a classroom. The students of F.Y.B.Ed visited the Nehru Science Centre, Discovery of India exposition and Nehru Planetarium. The students of S.Y.B.Ed visited the Prince of Wales Museum as well as the Science Exhibition Express held at CSMT on the theme of sustainability.

The Annual picnic for the F.Y.B.Ed. students was organized to Natventure wherein they took to outdoor games and activities amidst nature. The S.Y.B.Ed had the lovely experience of an excursion to Goa. The modern and ancient culture of Goa was seen in fine churches, forts and beaches. The group came back thoroughly energized and refreshed.

### **Guest Lectures and Workshops**

For the students teacher to gain a deep understanding of their field, expert information would prove most useful and advantageous. Keeping this in mind, a number of guest lectures and workshops were held for both the batches. During the year, the student teachers actively participated in various sessions on themes not just related to education but also developed an awareness of pressing issues in the world around them.



The following table is a snapshot of events in this category:

Name of the Programme	Resource Person(s)	Date
Guest Lecture – Meditation	Mr. Nayan Kapadia	20 <sup>th</sup> November, 2017
Drama and Theatre- 'Ripples'	Mr. Gerish Khemani	21 <sup>st</sup> November, 2017
Workshop on 'Personality Development'	Ms. Veena Bose	30 <sup>th</sup> November, 2017
Dangers of Cybercrime and Measures to Safeguard	Mr. Sachin Dedhia	8 <sup>th</sup> December, 2017
Workshop on 'Positive Education'	Ms. Megha Dsouza	13 <sup>th</sup> December, 2017
		25 <sup>th</sup> January, 2018
Synergising for success	Dr. Dolly K	3 <sup>rd</sup> February, 2018
Workshop on 'Mobile Film Making'	Mr. Himanshu Worlikar	14 <sup>th</sup> February, 2018
Women's Day Celebration	Film on Mona Lisa smiles followed by discussion	8 <sup>th</sup> March, 2018
Workshop on 'Adolescent Mental Health'	Ms. Pratima and Ms Nidhi Cheda	February, 2018
Guest Lecture on ' Personal Finance- A Life Skill'	Mr. Johnny Bhatkar	26 <sup>th</sup> February, 2018
Workshop on ' Storyboard Writing'	Ms. Priyanka Vasan	5 <sup>th</sup> March, 2018
Workshop on 'Understanding Special Needs'	Ms. Nidhi Cheda	23 <sup>rd</sup> March, 2018

## Annual workshop/seminar



A one day national level seminar titled “Library Revolution: Re-engineering Libraries for Next-Gen” was organised in KKCE on 22<sup>nd</sup> March, 2018 with the following objectives:

- i) To create awareness among the library professional community about the latest available digital tools for libraries and making libraries easy to use for the next generation learners; and
- ii) To facilitate expert solutions for managing library functions through ICT.

The resource persons – Dr. Shubhada Nagarkar, Dr. Satish Kanamadi and Dr. Miteshkumar Pandya kept the audience engaged providing a wealth of information on topics like Google scholar, Moodle, Swayam and Vidwan. Installing Joomla using WAMP, LAMP and XAMP was demonstrated. The seminar ended with discussions and participant questions.

### Tutorials

Tutorials were carried out in collaboration with the Essay Department. The main aim of the tutorials was that students learn the art of writing essays, as well as brainstorming to make use of multiple perspectives that go into making a cohesive and comprehensive answer. This tried and tested procedure has been helpful to the students, as they also engage in referencing work, and important aspect of being a teacher.

### Mentoring

Mentoring was carried out successfully for both the batches, with the cooperation of the teachers. As both the batches were present, a mixed group of students got to interact and share their experiences, problems and solutions during mentoring. Issues and difficulties faced were also discussed by the mentors and mentees. The senior batch truly accommodated the first year batch and made them feel at ease and at home. This truly bore the fruit of harmonious relations between peers.

## **Language Laboratory**

*Learning is not a spectator sport. – D. Blocher.*

If you want to master English, get involved and practise as much as possible was the dictum followed by the language lab. The basic purpose was to develop a supportive and positive environment in helping student teachers learn the usage of the English language in a more practical way. More emphasis was given to the functional uses of English in daily life and social settings. A need assessment was done to gather information about student teachers' current level of English and their needs and requirements. A 'Learner Self-Evaluation Form' was provided to students to set personal goals and individualized plan for documenting their progress through the course of these sessions. The sessions focused on four key areas of language mastery: writing, reading, speaking and listening. Several interesting activities like use of worksheets, use of verb tenses, synonyms, and antonyms for vocabulary building, sentence construction, pronunciation speaking and listening sessions, extempore presentations were the highlights of the training.

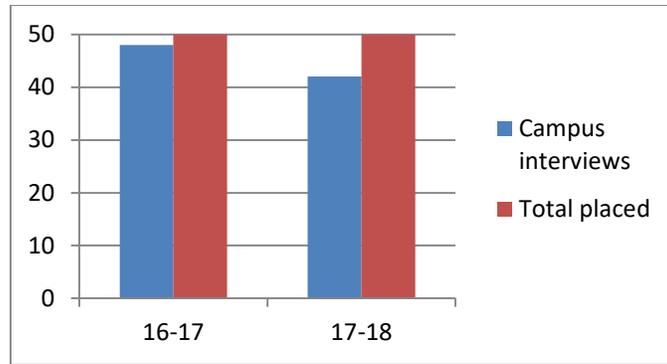
## **Counselling Cell**

Student teachers were oriented to the counselling cell of KKCE as a place that offers a supportive and a stress free environment for any student to deal with a range of concerns- personal, emotional, family or peer. Student teachers were administered the Cattell's 16 PF personality test to understand them better and provide counselling in the areas they need help and support. A counsellor on the campus is available for individual counselling sessions.

## **Placement cell**

The placement cell organized the campus interviews on Feb 5<sup>th</sup> & 6<sup>th</sup>, 2018. Nearly 35 schools visited the institution to conduct interviews. Schools from varied boards both (SSC, ICSE, CBSE, IGCSE, junior colleges and NGO's working in the educational sector were part of the two day placement program at the college. We are proud to place on record that we have 100% success in placement of all our student teachers in reputed schools in Mumbai and outside. We received a very positive feedback from schools on the organization of the campus interviews.

The following bar-graph gives an overview of students placed during campus interviews and by the end of the year (100% in both cases) during this academic year and the previous academic year.



### PTA Meet

A Parent-teacher meet was held on Tuesday, 28th November 2017 in the college auditorium hall. The main purpose of the meet was to meet parents, explain the mission and vision of the college and understand the culture of the institution where their wards will be studying for the next two years. Being a largely women dominated course, the Principal and faculty explain the heavy demands of the course, the professionalism required and the support they need from the home and parents in particular. Q&A session follows the general brief and parents freely interact with faculty.

### Method clubs



Clubs help to create interest in student teachers to connect to their subjects in a more deep way than just the usual examination oriented approach. This year interesting activities were organized by the different method clubs - such as visit to the Dr. Bhau Daji Lad Museum as History club activity, Science Exhibition by Science club, Lit – Fest organised by Language Club to encourage reading and setting up Food Fair to understand the economics and challenges of business by Economics and Commerce club.

## Library

The library is fully automated with latest technology software 'SLIM 21'. All the library operations (acquisition, circulation, cataloguing, serials control etc.) have been operating by library staff. In the Library orientation programme, the librarian introduces students to the library collection, Open access catalogue, resources, services, activities and facilities of the library. A library tour was also organized for the First year student teachers to make them aware of different sections of the library. Workshops to understand services like MOODLE-LMS system and use of INFIBNET was organized. New arrivals were displayed in the library throughout the year. During the year 142 books were added to the library collection taking the total collection to 18442.

The library also offered the book bank scheme for the academic year 2017-2018 and extended the book bank scheme for core papers in both the semesters. These books can be retained by the students throughout the year. The following table shows a comparative analysis of library stock over the last two years:

<b>Particulars</b>	<b>2016-17</b>	<b>2017-18</b>
Books added	183	142
Newspapers	05	05
Journals	35	35
Magazines	11	11
Research Cell stock	3004	3032
Books in Reference Section	2193	2221
School Textbooks	1396	1396
Thesis	241	241
Bound Volume	330	330
AV Material	121	121

The highlight of this year's achievement was to have a one day National Seminar on "Library Revolution: Reengineering libraries for Next-Gen" in our institution on 22<sup>nd</sup> March, 2018. The main objective of the seminar was to create awareness among the library professional community about the latest available digital tools for libraries and making the libraries easy to use for the next generation. The workshop was well appreciated by several participants in and out of Mumbai.

## Research Cell

The research cell of the college registers aspirants who wish to do a doctoral in Education. The research scholars registered with the research centre receive several inputs on research topics

as a part of the Ph.D preparatory program from August 2017 to Jan-2018 . Some of the topics were:

- Sampling techniques and important considerations for sampling in quantitative research
- Qualitative research - Grounded theory
- Using standardized tests & Validating and establishing test reliability
- Inferential statistics (t- test, analysis of variance )

Some of the key resource people invited were: Dr. Vidya Naik, Dr. Shefali Pandya, Dr. Sybil Thomas and Dr. Ashwini Karwande. The research cell also organized a Study circle on 'Doing Ethnography in Organizations' by Mr. Gopal Midha, Research scholar, Virginia state University, USA. A few paper reading sessions were also organized.

The research cell also conducted a 30 hour qualitative research training programme for PhD scholars. The program was in coordination with Knowledge Whiteboard. Dr. Rajshri Mahtani the founder and convener of this research organization conducted the intensive and interactive sessions.

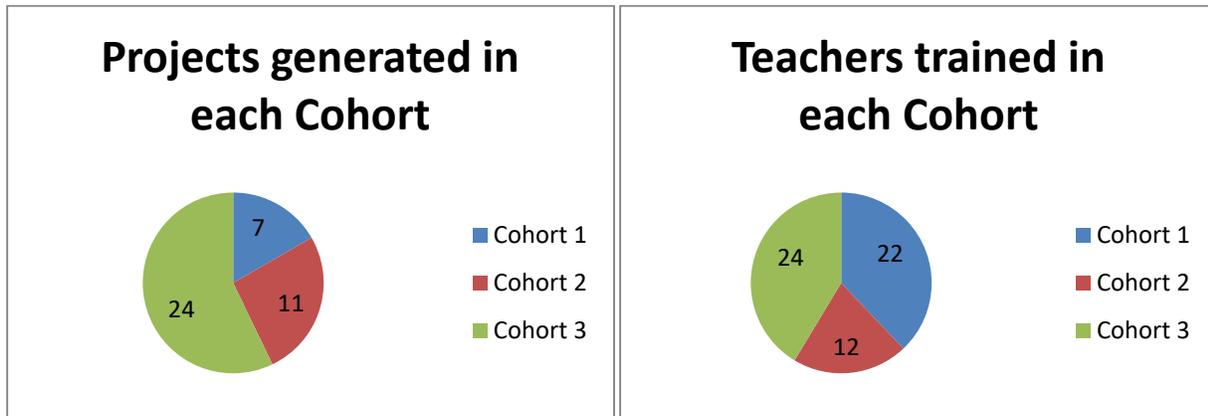
On January 25<sup>th</sup> 2018, the Research cell organized a one day workshop with international experts on "Historical Methodology- Applications in Research. The workshop was conducted by Prof. Heather Goodall & Dr. Devleena Ghosh.



### **UGC Major Research Project**

The UGC Research projects that were started in 2015 is ongoing and will be completed by June 2018. The project team is proud of the fact that they have trained nearly 80 teachers to undertake school based Action Research.

The following two pie-charts depict the number of projects generated and teachers trained thus far as a part of the MRP:



The project team is thankful to the Principals of Amulakh School, Mother Teresa School and Children’s Academy for the whole school approach towards research. These schools invited KKCE to train a large section of their teachers for Action Research as a part of the UGC’s Major research Project.

The UGC project Team is also thankful to the mentors present at KKCE and other institutions for guiding the in service teachers and having provided them with innovative ways in which to conduct their classroom based research.

### Value Added Courses

The value added courses introduced the student teachers to new skills and provided an opportunity to explore their potential. F. Y.B.Ed students had Yoga training. The senior student teachers were taught Advanced Graphology, Self defence and yoga training. All of the courses were productive and helpful to the students. The feedback given by the students was to have more of such courses. The college also offered two certificate courses in collaboration with other organizations.

KKCE in collaboration with Experiential Education India conducted a Diploma course on Experiential Education Practice. The course provided the participants a dynamic exploration into pedagogical methods used in experiential and outdoor education. The course was designed keeping in mind the many Teachers, Corporate Trainers and Outdoor Educators who want to make moments with their learner groups more exciting and empowering. The group of 27 participants learnt to apply principles of experiential education in the context of group work / classroom settings.

Another Certificate Program for Master Trainer in Life Skills, was organized in collaboration with Indian Association of Life skills Education and Bombay Psychological Association. It was held from 27<sup>th</sup> December 2017 to 31<sup>st</sup> December 2017, and 7<sup>th</sup> Jan 2018, 14<sup>th</sup> Jan 2018 in Smt. Kapila Khandvala College of Education. The training program for Master Trainer in Life Skills provided participants with the knowledge and skills to enhance their own life skills and to design and facilitate life skills training programs across diverse groups. The program was attended by 30 participants from India and abroad.

### **The Graduation Ceremony**



The graduation certification ceremony on behalf of the Mumbai University was held on 17<sup>th</sup> March, 2018 at the C.M. Trivedi Hall, KKCE. The Chief Guest for the event, Prof. Vibhuti Patel from the Tata Institute of Social Sciences did the honours and gave away the certificates. 50 of our graduates were awarded their degree certificate in teacher education.

### **Faculty Development**

The staff members at KKCE are always encouraged and motivated to keep abreast with changing trends in education and thereby update and upgrade their skills in different ways. Several faculty members were invited to become members of important committees and bodies related to curriculum and syllabus up gradation and other themes. Several faculty members attended workshops and seminars and refresher courses to upgrade their skills. They also presented as well as published papers

Ms. Sheetal Zalte proceeded on study leave for her doctoral studies under the UGC FIP Teacher Fellowship. Mr. Sunil Rajpurkar and Ms. Ruchi Mittal submitted their PhD thesis to the University of Mumbai.

The year 2017-18 has been an eventful year. The Management, Principal, and Faculty thank all practising schools, community centres and resource people for their immense contribution towards the well-being and success of this college.

## **Initiatives Planned for the Academic Year 2018-2019**

Few key initiatives planned for 2018 – 2019 are as follows:

- TET training for student teachers
- Visit to exemplary schools such as Udayachal to understand their ethos, pedagogy and usp.
- Field visit to Mangroves to understand their importance to the coastal city of Mumbai.
- Collaboration with benchmarked institutions like TISS for Technological upgradation of skills of faculty and students
- Annual Workshop on Academic Writing and Creation of OERs
- Guest Lectures, Extension work and Community work
- Encourage students to use MOOCs (Swayam enrolments for students)
- Sports, Clubs, picnics and tour
- Value added programmes on Graphology, Education For Sustainable Development, Productivity And Mindfulness
- Research cell – Bring out a research publication
- Counselling Cell – Update psychological tests for counselling purpose
- Women’s Cell – Invite series of experts to talk on gender issues throughout the year
- Engagement with MJD through CPD and research for their teachers
- Resource and expertise sharing with Raheja college
- Explore local (Bhartidasan University, Chennai) and international partnerships with Israel, visit Finland to understand their educational systems.
- Publication of lesson plans on innovative strategies
- Upgrade the library
- Citizenship initiatives for neighbourhood improvement