

**Smt. Kapila Khandvala College of Education
Juhu Road, Santa Cruz (W) Mumbai**

Annual Report for the year 2012-2013

*From small beginnings, they grow,
Stronger and deeper as they run their course,
And once they have begun, they cannot be turned back;
Thus it is with rivers, years and teachers!!*

Every new beginning comes from some other beginning's end. As we bade farewell to the outgoing batch, the B.Ed programme for the academic year 2012-2013 began on 18th July, 2012. The year started off with some in-house workshops for the first batch of students.

Induction Programme:

A formal Induction Programme was organized for the new batch of student-teachers on 30th July 2012. Students were made aware of the steady progress of KKCE since its inception in 1962 with a film. They were also familiarized with the B.Ed. curriculum as well as the pedagogy of teaching-learning practices in the institution.

A warming up session was organized with 'Ice-Breakers' which gave students a chance to interact and develop a rapport with each other.

1. Curricular Activities

i) Practice Teaching

Faculty incharge: Dr. Savita Manchekar & Ms. Sheetal Zalte

It was once said that teachers are born and not made. However, times have changed and so have thoughts. Today it is believed that they are like diamonds who glitter on polishing – which is done at the colleges of education. This essentially requires practice teaching opportunities.

As part of this programme, a Micro-teaching workshop was organized from 31st July to 11th August, 2012 to train student-teachers in different teaching skills. Apart from this, simulated lessons using newer techniques and models of teaching were conducted during the course spread across both the semesters. Demonstration lessons too were arranged in schools.

Once the students were well equipped with the necessary skills, Practice Teaching started from 24th August, 2012. Simultaneously, students also started going for lesson observations of their peers.

Internship

“I hated every minute of training, but I said, ‘Don’t quit. Suffer now and live the rest of your life as a champion”. These were the words of Muhammad Ali. Teaching is only one part of a teacher’s job. There is a lot more to it. A week long Internship was organized from 4th to 11th February, 2013 to enable students to acquire a firsthand experience on the multiple tasks to be performed in teaching profession.

During Internship some students who had opted for Career Project organized career exhibitions in their respective schools as a part of Extension Work.

ii) Theory

Lectures for theory courses began from August 2012 and continued till March 2013. Innovative methods and techniques were used to facilitate better understanding. Some of these were Seminars, Workshops, Panel Discussions, etc.

The theory portions for Semester I and II were completed in the months of November and March respectively.

iii) Evaluations

Formative evaluation was carried out throughout the year as it provides an insight into the progress of students. These results were then used to arrange remedial teaching programme for the students from time to time.

a) Examinations

Faculty Incharge: Mr. Sunil Rajpurkar

The entire course had summative evaluation in the form of two unit tests, one in each semester. These were held from 26th – 30th November 2012 for the first semester and 2nd to 12th April 2013 for the second semester. Students were provided individual feedback and guidance to enhance their academic performance.

b) Essays and Open Book Assignments

Faculty Incharge: Mr. James Michael & Ms. Ruchi Mittal

Continuous internal assessments in the form of Essays and Open Book examination were carried out during the year. Students wrote application based answers in various theory courses. This gave them an opportunity to apply their theoretical learning and helped them enhance their

understanding of the matter. They were provided continuous feedback to help them rectify their errors.

c) Content Test

Faculty Incharge: Mr. James Michael & Ms. Ashima Deshmukh

Students took the mandatory content test in their respective methods on 15th October 2012. This was done post a comprehensive content enrichment programme. The objective was to assess their subject knowledge.

2. Extra-curricular Activities

i) Community Work

Faculty Incharge: Dr. Savita Manchekar & Ms. Megha D'souza

Teaching is a noble profession and a teacher affects eternity. It is vital for a teacher to do her bit and become a harbinger of social change; which at times calls for challenging the mind sets of people. Community Work was carried out to give students a comprehensive experience for contributing towards community in a consequential manner. This year the community work was organized in two batches from 7th to 14th March, 2013.

A batch of nearly 65 students, who were headed for educational tour, performed street plays on various social issues and generated social awareness in the public during their journey. These issues ranged from gender bias to corruption in railways and protection of public property. Students also distributed paper bags in train urging fellow passengers to be sensitive towards environment and also to not litter. These bags were made by students in the college out of waste newspapers.

In New Delhi, students collaborated with SPOWAC (Society for the Promotion of Women and Child Welfare), a New Delhi based NGO and participated in a rally to mark the International Women's Day on 8th March, 2013. They made banners seeking support for the girl child and against female infanticide and female foeticide.

The other batch of nearly 30 students rendered their services at our regular community centre 'Hariyali' situated at Thane.

ii) Action Research Based Projects

Faculty Incharge: Dr. Jayashree Inbaraj

Action Research based Projects were carried out by student-teachers on various topics ranging from issues faced by them as practicing teachers in classroom, environmental issues, use of ICT in Education, Radio-broadcast for education, evaluating various departments of KKCE to studying school related problems. The reports were submitted to guides. Viva voce were taken where most students could answer confidently and explain their work with ease.

iii) Extension Work

Faculty Incharge: Ms. Megha D'souza & Mr. Sunil Rajpurkar

The Extension Work Department of the College undertook the following two projects this year namely: Career Project and Food Festival. The entire class was divided into two groups. Each group was assigned a student manager.

Career Project was intended to inform students about emerging career opportunities and to disseminate all the relevant information like eligibility criteria, job profile, expected remunerations, etc. to secondary school students through a Career Exhibition.

Food Festival was based on cuisines from different states of India. The objective of this project was to generate awareness about the rich cultural diversity of India among the school students as well as student teachers. It has also aimed at providing healthy and hygienic food service to the community at reasonable rates. Student-teachers went a step ahead and also displayed nutrition charts for the cuisines they were showcasing.

iv) Annual Sports

Faculty Incharge: Mr. James Michael & Ms. Ashima Deshmukh

Annual Sports were organized in the free and open environments of Juhu Beach on 30th and 31st January, 2013. A number of track and field as well as team events were planned for the day.

The day began with prayers and oath taking ceremony. Students were divided into four houses – Red, Green, Blue and Grey. They participated in various individual and group events. Healthy competition was in the air. Students enjoyed the day showcasing true sportsman spirit. Its aftereffects were seen the next day with most complaining of sore limbs!

v) Visits & Tours

Faculty Incharge: Ms. Smita Gupta & Ms. Ruchi Mittal

A visit to Bombay Natural History Society on 5th November, 2012 provided an opportunity to the students to explore the nature.

On 6th November students visited Nehru Science Centre, Nehru Centre (Discovery of India) and Nehru Planetarium. These visits helped the students to enrich their knowledge and also provided an experience in organizing visits for their students in future.

An educational tour was organized to the Golden Triangle i.e. Delhi, Agra and Jaipur from 7th to 14th March, 2013. During the tour students visited many historical monuments and places of national and cultural significance. Students got a much required break from their strenuous routine. They used this time to unwind with their peers. The entire group had lots of fun together and came back with memories.

vi) Workshops and Guest Lectures

Faculty Incharge: Dr. Jayashree Inbaraj, Ms. Smita Gupta & Ms. Ruchi Mittal

It is said that a single conversation with a wise person is better than ten years of study. Throughout the year, lectures and workshops (both external and inhouse) on various topics were conducted by resource persons as well as KKCE faculty members.

a) In house workshops:

Date	Faculty	Topic
18 th – 21 st July, 2012	G. Hardikar	'Skills for Life'
23 rd – 25 th July, 2012	A. Deshmukh	Workshop on 'Computer Assisted Instruction'
16 th – 21 st Aug, 2012	KKCE team	Lesson Planning Workshop
20 th Sept, 2012	V. Bose	Orientation to Counseling
1 st Oct, 2012	J. Inbaraj	Orientation to Action Research
15 th – 20 th Dec, 2012	A. Deshmukh & S. Zalte	Workshop on Google Earth, Geogebra and Netlogo
21 st Dec. 2012	V. Bose	Workshop on 'Communication Skills'
18 th Jan, 2013	S. Gupta	Orientation to CV preparation
22 nd – 24 th Jan, 2013	KKCE team	Evaluation Workshop
25 th Jan, 2013	J. Inbaraj	Workshop on Active Learning Method
18 th March, 2013	S. Rajpurkar	Panel Discussion (Sociology)

b) Guest lectures/Workshops:

Date	Resource Person/Organization	Topic
28 th July, 2012	Ms. Chitra Patil, 'Meljol'	Gender Issues
31 st August, 2012	New Horizon Centre for Research & Development on Learning Disabilities	Workshop on 'Learning Disabilities'
7 th – 9 th Nov, 2012	Ms. Alpa Bhatt, Vinayasa Institute	Yoga Programme
15 th Dec, 2012	Mr. Santosh Sawant	Workshop on 'Street Plays'
14 th – 29 th Dec, 2012	Prafulata Counseling Services	Workshop on 'Basic Counseling Skills'
22 nd Dec, 2012	Dr. Nilesh Chatterjee	Workshop on 'Family Wellbeing'
12 th Jan, 2013	Dr. Satish Kumar	Workshop on 'ENEAGRAM'
1 st – 2 nd Feb, 2013	Mr. Lokhande, BMC's Disaster Management Cell	Workshop on 'Disaster Management'
18 th Feb, 2013	Mr. Jay Ajmera, J.K. Diamonds Institute of Gems and Jewellery	Career opportunities in diamond, gem and jewellery industry
28 th March, 2013	Ms. Malati Rao, Ms. Simantini Dhuru, Ms. Surbhi Sharma & Dr. Ved Thapar	NHRC sponsored Seminar on 'Child Rights and Rights of Women'
8 th & 9 th April, 2013		NAAC Sponsored State Level Seminar on "Curriculum for Excellence in Teacher Education"

3. Value Added Courses

i) Yoga

Faculty Incharge: Dr. Savita Manchekar & Ms. Ruchi Mittal

Yoga training was organized from 7th to 9th November, 2013 in collaboration with Vinyasa Institute, Andheri for the student-teachers to help them develop a sound mind in a sound body. Ms. Alpa Bhatt, who is a professionally trained instructor, conducted the sessions and taught students many effective Asanas. Various mediation techniques which included candle gazing were taught to the

students. This 12 hour programme was followed by an exam. Those who attended the entire course were awarded certificates.

ii) Skills for Life

Skills for Life programme was conducted from 18th to 21st July 2012 by Ms. Gauri Hardikar. This was aimed at honing the self management skills of the students for increased personal effectiveness. Students learnt and practiced skills like building self confidence and self esteem, goal setting, anger management, coping with grief, stress management, time management and the power of positive thinking. Experiential learning strategies were used, supplemented by reflections for self improvement.

iii) Training in Basic Counseling Skills

An extensive thirty hours training programme, 'Basic Counseling Skills' was organized from 14th to 29th December 2012, in collaboration with Prafulta Psychological Services for a batch of students who voluntarily opted for it. This was an add-on certificate course organized to provide an opportunity to student teachers towards becoming good counselors in their teaching profession.

Professional counselors were appointed for training these student-teachers by Prafulta. They were trained in basic counseling skills like listening, attending, empathy etc. The training also included dealing with the students' academic issues like learning disability, slow learners and their emotional problems. These counselors orientated students to theoretical concepts through interactive sessions. They also were given opportunities to practice their skills in simulated situations.

iv) Disaster Management

Faculty Incharge: Ms. Sheetal Zalte

4. Student Council

Faculty incharge: Ms. Megha D'souza & Mr. Sunil Rajpurkar

Student Council is an essential part of any educational institution as it represents the entire student group. This year too, like every year the Student Council was formed in a democratic atmosphere. Council elections were held on 28th September in a fair and transparent process and six council members were elected. Four were nominated as per the University norms and regulations.

The Student Council, under its president, Principal Dr. Vandana Maheshwari carried out various activities throughout the year.

i) Celebrations in college

- Talent Search was organized on 31st August, 2012 where students left everybody spellbound by their performances as well as display of their arts and crafts.
- Teachers’ Day was celebrated with great zeal and enthusiasm on 5th September, 2012.
- On 3rd October 2012, Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti was celebrated. A meditation programme was organized courtesy Sadhana Education Society.
- On 3rd November Diwali, Navaratri and Eid celebrations were held in the form of stage performances presented by students. The students’ council also organized Costume Competition and Garba Dance Competition on this day.
- On 24th December Christmas was celebrated to mark the birth anniversary of Jesus Christ.
- Makar Sankranti was celebrated with kites and sweets on 14th January, 2013.
- On 16th February, on the occasion of Cultural Day, competitions were organized on varied performing art forms which were judged by the past students.
- Educational Movie ‘Oh My God’ was screened in the college on 27th October, 2012.
- Annual Prize Distribution Day on April 18th 2013 was the last programme to be organized for the academic year 2012-2013. Academic, cultural and surprise prizes were handed out to the winners by the chief guests.

ii) Inter-collegiate participation:

KKCE students participated with great vigor in a number of inter-collegiate competitions and events which were as follows:

Date	Organizing Institution	Activities participated in
21 st - 22 nd Dec., 2012	‘Mauj- The Fiesta of Joy’ organized by Ghanshyamdas Saraf College of Arts & Commerce	T-shirt painting, Hip hop Dance, Carrom, Mehendi, Box Cricket, Solo Dance & Tug of war
10 th to 13 th	‘Ethos’ organized by H. K. Institute	Fashion Show, Dumb

Jan., 2013	of Management Studies and Research	Charades & Street Play
17 th to 19 th Jan., 2013	'UDAAN '13' organized by Shankar Narayan College of Professional Courses	Group Dance, Tug of War, Carrom & Best out of Waste
23 rd Jan., 2013	'Innovations in Interactive Teaching' organized by Saraswathi College of Education and Research	Teaching
15 th Jan., 2013	NGO - Bhartiya Stree Shakti	Video Making
15 th Sept., 2012	'Valor' organized by Pillai's College of Education, Chembur	Mehendi, Elocution & Best out of Waste
15 th Jan., 2013	'Nakasha Olympic' organized by Adhyayan	Quiz

Besides,

- Two of our students represented KKCE at the Indian Student Parliament organized by MIT School of Government, held in Pune from January 10th to 12th, 2013.
- Three students presented a paper at a University level two day seminar on 'Mind, Brain and Teaching: Teaching with Brain and Mind' on 24th and 25th September, 2012.

In this way KKCEites not only represented the institution in large numbers but also brought laurels by winning many prizes.

5. Support Services

i. Tutorials and Remedial Teaching

Faculty Incharge: Ms. Sheetal Zalte & Ms. Ruchi Mittal

Tutorials were organized for all the students to practice the learnt subject matter in order to prepare them for Summative Evaluation in both the semesters. For this purpose, the entire class was divided into four small groups. Staff members then interacted with each small group and discussed with them a set of application based questions. Students in small groups studied the questions under different core courses in rotation under the guidance of the staff members.

Remedial Teaching was also carried out by the staff for extremely weak students. They were identified on the basis of formative evaluation, which is an integral part of the Curriculum.

ii. Counseling Cell

The Counseling Cell at KKCE continued to cater to the psychological needs of its student-teachers. An Orientation to Counseling Cell was held on 20th September, 2012 to explain the purpose and significance of the cell to students. Individual counseling was given to every student by Ms. Veena Bose, the college counselor.

In addition, an in-house training workshop 'Skills for Life' was conducted by Ms. Gauri Hardikar from 18th to 21st July, 2012. Here the students were taught various skills which go beyond the paradigm of pure academics but are essential for teaching profession.

A workshop on "Effective Communication" was held on 21st December, 2012. It was facilitated by Mrs Veena Bose with emphasis on assertive communication. The main objective was to sensitize the students towards the significance of assertiveness for maintaining good relationships.

An extensive thirty hours training programme, 'Basic Counseling Skills' was organized from 14th to 29th December, 2012, in collaboration with Prafula Psychological Services for a batch of students who voluntarily opted for it. This was an add-on certificate course organized to provide an opportunity to student teachers towards becoming good counselors in their teaching profession.

iii. Placement Cell

Faculty Incharge: Ms. Smita Gupta & Ms. Sheetal Zalte

Campus Interviews were organized on 28th and 29th January, 2013 for the students to secure on campus jobs. Earlier, in an orientation programme by Mr. James Michael, students were trained to make attractive CVs for themselves. Many reputed schools conducted interviews for their institutions. A lot of our student-teachers were shortlisted for demonstration lessons. The feedback from the recruiters was encouraging.

iv. Women's Cell

Women's Cell of KKCE organized a guest lecture on 'Gender Issues' courtesy 'Meljol', an NGO on 28th July, 2012. Ms. Chitra Patil used some very

interesting stories, songs and activities to highlight the issues faced by women and girl child in our country.

A one day NHRC sponsored seminar was organized on 28th March, 2013 where one of the themes centered on Rights of Women. Ms. Surabhi Sharma, a film maker showcased her movie “Can we see the baby bump please?” which explored the controversial issue of surrogacy in the light of medical tourism in India. Movie screening was followed by a in-depth discussion on the exploitation of women for a few thousands. Another session on Women’s Empowerment was conducted by Dr. Ved Thapar. His efforts to empower women, despite his gender, were appreciated by our student-teachers.

v. Research Cell

Chairperson: Dr. Vandana Maheshwari

Head: Dr. Veena Deshmukh

Faculty Incharge: Dr. Jayashree Inbaraj & Dr. Savita Manchekar

Shodh Sadhana, the research cell of KKCE conducted a research paper reading session. The paper “A Study of Knowledge Management Strategies of Teacher Educators in relation to their Organizational Culture’ was presented by Ms. Abha Marathe and chaired by Dr. Sybil Thomas. Dr. Thomas also presented her thoughts on Qualitative Research design.

Study Circle was launched on 2nd May 2013 wherein a small group of teacher-educators met to discuss their thoughts on a pre-studied article. The first session discussed an article by Carole Ames, ‘Classroom Goals, Structures and Student Motivation’. The next meeting was held on 27th May 2013 where John Dewey’s article on “Interest and Motivation” was discussed. Both the sessions were facilitated by Mr. Gopal Midha from TISS.

vi. Library

Faculty Incharge: Ms. Deepali Pakhare

A Library Orientation Programme was held by the librarian for the new batch of students. They were oriented in small groups to the use of library collection and library catalogue. A library tour was conducted to inform them of different sections of the library. They were also informed about library services, facilities and rules and regulations. Membership of N-List programme of INFLIBNET was continued. Display of books on different subjects was arranged throughout the year.

During the year, 212 books were added to the library collection, thus taking the total collection of library to 17612. College library also subscribed to 35 journals and 10 magazines of different subject areas.

The library saw a change of guard this year. Ms. Deepali Pakhare replaced Ms. Sujata Kamble, who left in September 2012 after a long association with KKCE.

Book Bank Scheme

In the academic year 2012-2013 college library book bank scheme was offered in five core papers. Students were able to obtain five books, which they could retain with them throughout the year.

6. Nirantar – KKCE Alumni

Faculty Incharge: Ms. Smita Gupta

KKCE derives its strength from its strong alumni network. The alumni 'Nirantar' organized an essay competition for school teachers during the academic year 2012-2013. The topic for essay was "Right to Education: Implications for Stakeholders". The response was indeed overwhelming. Ms. Kajal Sippy (Shishuvan School), Ms. Dipti Dave (Thakur Vidya Mandir) and Ms. Arti Kohli (Gokuldharm High School) bagged the first, second and third prizes respectively.

7. Significant Events of the year

i. Parents Teachers Meeting

B.Ed is a strenuous programme with a host of deadlines packed within a period of 8-9 months. It is a challenging period for students and many a times, students feel stressed and clueless. A Parents Teachers meeting was held on 1st September, 2012 to sensitize parents/guardians/spouses familiar with the demands and requirements of the B.Ed. course and also inform them about the culture of the institution. The purpose of this meeting was to involve them in the process and seek their support for the successful completion of the course by their wards. The meeting was well attended by the parents/guardians/spouses. All left satisfied, involved and empowered.

ii. CET Orientation Programme

Faculty Incharge: Ms. Ruchi Mittal

As the time for fresh admissions nears, the college office is inundated with anxious calls. Most are clueless about the admission process. The office does try to answer their queries, but these are infinite. To ease out the anxieties of such

aspirants, KKCE continued its practice of conducting CET Orientation Programme initiated last year.

This year, the orientation was held on 28th May 2013. It has sessions on various aspects of CET – Logic, Teaching Aptitude and English. The session on online form filling was also well received.

The response to this year's programme was inspiring with students somehow wanting to fit into the room even when there was no place to sit.

iii. Content Enrichment Programme

Most often, placement feedback highlights lack of content knowledge among student teachers as the single biggest problem area. KKCE hence organized a detailed Content Enrichment Programme right at the beginning of the course. Experience teachers from eminent schools of Mumbai were invited to brush up students' content knowledge.

Another highlight was the use of Advanced Organizers. Dr. Jayshree Inbaraj oriented students on 'Advanced Organizer' for content enrichment on 31st July, 2012. Students then made detailed Concept Maps in both their methods and gave presentations as a part of this program.

iv. Method Clubs

To develop interest of the students and expand their horizon in their respective methods, Languages, History, Geography, Science, Mathematics and Economics/Commerce clubs were formed. The clubs conducted a wide range of activities from visiting museum and places of interest to attending theatre. The method clubs gave an opportunity to students sharpen their organizational skills and also gave them an exposure of the diverse learning experiences that can be provided to students.

8. Annual Seminar

A remarkable event of this academic year was the State level Seminar organized by KKCE in collaboration with Tata Institute of Social Sciences. This was jointly sponsored by NAAC and Sir Ratan Tata Trust. The theme of the seminar was 'Curriculum for Excellence in Teacher Education.'

The major aim of this Seminar was to engage teacher educators and educationists in the process of consultative exchange to evolve a framework for balanced and integrated curriculum for teacher education that is relevant, comprehensive and

dynamic. Participants engaged deeply in the four sub-themes, reflective engagement, autonomy of the learners, assessments in education and inclusion. This initiative of KKCE was highly appreciated by educators from the fraternity. It reiterated the need to make teacher education less ritualistic and closer to practical work and ground realities.

9. Faculty Achievements:

Along with fulfilling their roles as teacher educators at KKCE, faculty members extended themselves to the larger education world. They acted as members on LMCs and Board of Studies. They also served as resource persons on various topics. They presented academic papers on various themes in seminars and conferences. This year, a lot of them were invited as conveners or members for the B.Ed Syllabus Revision Committee.