

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015 - 2016

1. Details of the Institution

1.1 Name of the Institution

Smt. Kapila Khandvala College of Education

1.2 Address Line 1

Juhu Road, Santacruz (West)

City/Town

MUMBAI

State

Maharashtra

Pin Code

400054

Institution e-mail address

Kkbed54@gmail.com

Contact Nos.

022-26608747; 022-26608633

Name of the Head of the Institution:

Dr. Vandana Maheshwari

Tel. No. with STD Code:

022-26608747

Mobile:

9967405105

Name of the IQAC Co-ordinator:

Dr. Jayashree Inbaraj

Mobile:

9820391893

IQAC e-mail address:

kkceiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

9912

OR

1.4 NAAC Executive Committee No. & Date:

EC/32/195 dtd. May 3rd, 2004

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.kkcoe.org.in

Web-link of the AQAR:

<http://kkcoe.org.in/wp-content/uploads/2016/06/AQAR-15-16.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	88%	2003 – 04	5 yrs
2	2 nd Cycle	B	2.84	2010 - 2011	5 yrs

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/03/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010 – 2011 submitted to NAAC on 12th June 2012
- ii. AQAR 2011 – 2012 submitted to NAAC in September 2012
- iii. AQAR 2012 – 2013 submitted to NAAC on 30th October 2013
- iv. AQAR 2013 – 2014 submitted to NAAC on 28th August 2014
- v. AQAR 2014 – 2015 submitted to NAAC on 09th September, 2015
- vi. AQAR 2015 – 2016 submitted to NAAC on 22nd June, 2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Ph.D in Education

1.11 Name of the Affiliating University (*for the Colleges*) University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme No UGC-CE No

UGC-Special Assistance Programme No DST-FIST No

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Student Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution

(ii) Themes

1. Theatre for Understanding the Self
2. Competency Building Through Online Applications
3. Transforming Indians to Transform India – Chinmaya Mission
4. Text Mining Workshop
5. Collaborative Workshop for Enriching SSR
6. Workshop on Experiential Education
7. Value Added and Certificate Programmes

2.14 Significant Activities and contributions made by IQAC

1. SAR Report sent to NAAC
2. Infrastructure upgradation - Elevator installed for the building
3. MOU with SVKM Group for Consultancy Services
4. Annual National level Workshop on Experiential Education
5. One day Experiential Education workshop for students
6. Study circle and paper reading sessions
7. Continued with UGC MRP titled “Promoting Action Research for CPD among in-service teachers through the mentorship model”

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action for Academic Year 2015 – 2016 Year to promote Sustainable development

Criteria	Steps to take	Achievement
Curricular Aspects	Collaborations with national level organizations for workshops and seminars	Achieved
	Increase the scope of stakeholders feedback: continue with parent feedback, seek feedback from alumni	Achieved
	Increase collaborations with organizations for sustainable development	Partially Achieved

	Continue with the Add-on certificate courses on Life Skills, Basic counseling, Yoga and other such courses for students	Achieved
	Organize workshop to enhance professional skills of the students	Achieved
	Encourage the use of OERs among faculty	Achieved
	Enhanced use of Moodle LMS for uploading of learning material for students under the new B.Ed curriculum and promote its use as a learning resource.	Partially Achieved
	Use of English language lab for better communication for the current students. Continue extension of language lab services to the community through collaborations	Achieved
	Continue with the reflective practices for faculty and students	Achieved
	Conduct relevant workshops, seminars and guest lectures for enhanced understanding of the course.	Achieved
	Use of innovative methods to transact curriculum.	Achieved
	Conduct activities based on the theme of the year	Achieved
	Orient students to observe various inclusive practices followed by the schools during internship	Achieved
	Conduct orientation for school principals and supervisors about their role in school internship program.	Done by the University; College participated in planning and execution
Teaching-Learning and Evaluation	Admission process and student profile Information dissemination online (Updating of website) and through regional news papers.	Achieved Partially Achieved

Update college events regularly on college website	Not done
Qualitative assessment of needs of the student before commencing teaching-learning.	Partially Achieved
Improvement of Mentoring based on last year's student feedback.	Achieved
Training of staff and students in use of smart boards for enhancing teaching learning.	Achieved
Upgrading method rooms.	Partially Achieved
Continue with the orientation for CET programme for A.Y. 2015 - 2016	Achieved
Encourage students to use the gymnasium.	Achieved
Encourage participatory, interactive and innovative methods of teaching (ICT, Co-teaching, ALM etc.)	Partially Achieved
Encourage majority of students to utilize the services of language lab.	Achieved
Observing the year of Sustainable Development - through assemblies, workshops and guest lectures.	Achieved
Organise student activities pertaining to the theme of sustainable development	Achieved
Student enrichment programmes through field visits and guest lectures	Achieved
Organize Staff Development Programmes	Achieved
Continue with the set system of tutorial and Remedial Programme	Achieved
Select Practice teaching schools having inclusive practices and agree for mentorship model during internship	Achieved
Encourage reflection during school internship and field learning	Achieved

	Develop structure/formats for reflection and orient the students for the same	Achieved
	Organize meaningful visits and excursions	Achieved
	Organize Method Club activities	Achieved
	Use of ICT to seek course and faculty feedback from students	Achieved
Research Consultancy and Extension	Continue paper reading sessions by experts	Achieved
	Conduct research training programs for students enrolled for Ph. D. at KKCE	Achieved
	Continue provision of enhanced infrastructural facilities to research scholars of KKCE	Achieved
	Continue with study circle sessions	Partially Achieved
	Encourage staff to apply to funding agencies for minor and major projects	Not done
	Encourage faculty members enrolled for Ph. D. to apply for FIP	In the process
	Carry out the approved UGC major research to train school teachers for action research	Achieved
	Publish the 1 st issue of ILLUMIND, a peer reviewed research journal of KKCE	Work in Progress
	Continue linkages with national and international level organizations like iEARN and establish new ones with Theatre groups	Achieved
	Collaborate with organizations like ORF to organise workshops on sustainable development.	Not done
	Publication of yearly news letter as part of research cell activity.	Achieved
	Continue with the regular extension	Achieved

	activities of the college	
	Continue to extend the language lab facility for school staff in the campus	Achieved
	Offer training programs for in-service teachers, in collaboration with Shree Vile Parle Kelavani Mandal.	Achieved
	Provide consultancy to other educational institutions in areas of teaching and evaluation	
	Publish the abstracts of outstanding action research projects	Achieved
	Organise street plays on social issues	Achieved
	Review of research and other articles by students	Not done
Infrastructure and Learning Resources	Installation of elevator	Achieved
	Smart board training for staff and students	Not done
	Air conditioners to be installed in rooms	Achieved
	Meet electricity requirements of the premises through solar energy generated by the solar plant	Achieved
	Installation of LED lights in the premises	Achieved
	Encourage use of Gymnasium	Partially Achieved
	Staff and students to be encouraged for extensive use of Moodle LMS.	Achieved
	Update the college website	Partially Achieved
	Maintain the terrace for open air teaching-learning class.	Partially Achieved
	Upgrade method resource rooms, labs and sports room	Partially Achieved
	Continue to encourage the staff to take up the UGC or University sponsored Minor	MRP underway

	research projects	
	Optimum utilization of digital resources of library	Partially Achieved
	Maintenance and up gradation of Computer lab	Achieved
Student Support & Progression	Provide notes to students	Achieved
	Continue with the established system of mentoring programme	Achieved
	Personality profiling of students in addition to the regular individual counselling sessions	Achieved
	Review processes followed by grievance cell	Achieved
	Orient the students to the functioning of Grievance Cell. Make it more visible	Achieved
	Promote student participation in intercollegiate events	Achieved
	Encourage student participation in awareness campaigns, rallies and other such events	Achieved
	Conduct Value added courses, certificate courses for professional skill development	Achieved
	Organize workshops and seminars for enhancing students' knowledge and skill as teachers	Achieved
	Provision of infrastructural and ICT facilities for enhanced learning	Achieved
	Electing alumni core committee and increase their involvement in college activities	Achieved
	Screening movies on various educational themes	Partially Achieved
Organise tutorials to provide additional academic support to the students	Achieved	

	Continue to maintain the average attendance of the students	Achieved
	Continue with the Book bank facility for students	Achieved
	Organizing co-curricular activities like Yoga, Sports, Cultural events, Community work for holistic development of the students.	Achieved
	Group insurance for the students	Achieved
Governance and Leadership	Continue the services of additional faculty to sustain work efficiency of the IQAC.	Achieved
	Appeal parents during PTM to contribute towards institutional development.	Achieved
	Continue meaningful interaction with PTA and take their feedback.	Achieved
	Conduct Alumni Meetings and explore ways to increase their involvement in the college.	Achieved
	Continue with the internal audit by management	Achieved
	Apply for funding from varied agencies like UGC, ICSSR etc. to conduct various seminars and workshops.	Achieved
	Collaborate with NGOs like Magic bus for meaningful programmes on educational themes	Achieved
	Conduct workshops like Educational apps, theatre in education etc. for the staff	Achieved
	Conduct technology up gradation training programmes for students.	Not done
	Strengthen the staff Grievance Cell	Achieved
	Enrolling students for Ph.D. at KKCE.	Achieved
	Encourage faculty to apply for guideship	Achieved
	Organize Pre. Ph. D. programme for Ph.	Achieved

	D. students enrolled at KKCE	
	Install and upgrade facilities like elevator, air conditioners, sound system and other such amenities	Partially Achieved
	Promote sustainable practices on the campus	Partially Achieved
	Encourage the faculty to go for various professional development programmes.	Achieved
Innovative Practices	Conduct workshops on innovative themes relevant to teacher education.	Achieved
	Seek formal feedback from parents in addition to the regular feedbacks.	Achieved
	Procure feedback from students using ICT for the course as well as faculty.	Achieved
	Continue the Language lab programme for the weaker students and extend the facility to school teachers.	Achieved
	Observe the year as year of sustainable development by conducting varied programmes throughout the year.	Partially Achieved
	Encourage effective use of infrastructure for e-learning through LMS.	Achieved
	Make student reflections more meaningful	Achieved
	Involve all faculty members in key IQAC meetings	Achieved
	Conduct co-curricular activities to promote gender sensitization under Women's Cell	Achieved
	Share the recording of college project on 'co-teaching for inclusion with SNTD' during the teaching- learning process of the course Learning & Teaching	Achieved

* Attach the Academic Calendar of the year as Annexure. (See Annexure 1)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Suggestions are awaited

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02			03
Others				
Total	04			03

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employer Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools
(for PEI)

***Please provide an analysis of the feedback in the Annexure
See Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There was a complete revision of the structure of B.Ed course in 2015 – 16. The syllabus was completely revised. All faculty members contributed in the preparation and orientation of the revised syllabus for the 2 year B.Ed course beginning 2015 – 2017.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Consultancy: The college initiated institutional consultancy in the areas of Pedagogy, Action Research and Assessment. One MOU has been signed with SVKM group, Mumbai during the current academic year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	10	4	04	01	1

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminar/ Workshops	06	11	0
Presented papers	06	02	0
Resource Persons	01	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Integration of Inclusion and Reflection component in the rubric for observation of lessons during internship.
2. Curricular transaction through innovative methods like co-teaching (with expert), games, films, co-operative learning, role plays, blended learning, flipped classroom.
3. Workshops for enhancing professional capacities for new courses like Reading and Reflection and Drama and Art.
4. Integration outdoor experiences with the curriculum.
5. Conducted interesting club activities.
6. Street plays based on Social Issues were staged in the community

2.7 Total No. of actual teaching days during this academic year

168

** The admissions were extraordinarily delayed this year due to transition to 2 year course and delayed results for courses like B.Com, B.A. and B.Sc.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

We continued with the semester pattern. However, followed the new assessment criteria of the 2 year B.Ed course which includes internal assessment on several parameters.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09 as faculty and Curriculum Development facilitators

2.10 Average percentage of attendance of students

96%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	50	Results awaited	NA	NA	NA	NA

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has continued course feedback in addition to faculty feedback. This year it was done through an online survey. IQAC shares the course feedback details with concerned faculty.

The practice of self-reflection as a measure of their learning was carried out among student-teachers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	01
Orientation programmes	09
Faculty exchange programme	0
Staff training conducted by the university	01
Staff training conducted by other institutions	08
Summer / Winter schools, Workshops, etc.	09
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03 (office) 05 (support)	01 (support)	00	00
Technical Staff	00	00	00	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The UGC MRP of the college is about training in-service teachers for Action Research through the mentorship model. All faculty members were encouraged and involved to become mentors in the project. 2 batches of inservice teachers have been trained and their research projects are ready for submission. One more batch of teachers is currently undergoing training.
- Books were purchased for Research and Action Research for the library and the UGC project respectively.
- Research books were loaned to the inservice teachers for the project work through partnership with the lead school.
- Students who completed the iEARN projects on citizenship and sustainability and other areas were awarded a certificate of merit from iEARN.
- Designed and conducted a pre Ph.D preliminary workshop to acquaint new entrants to the fundamentals of research.
- Organised a Book Exhibition
- Organised Research Paper Readings and publication of newsletter through the Research Cell – Shodh Sadhana

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	01	
Outlay in Rs. Lakhs	05		7,79,600	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-16	UGC	779600	5,11,000
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects(<i>other than compulsory by University</i>)				
Any other(Specify)				
Total			779600	5,11,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
(Best Researches)
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			1
Sponsoring agencies		KKCE			KKCE

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
				01 Ph.D		

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

* 12 registrations awaited

3.19 No. of Ph.D. awarded from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: University level State level
 National level International level

3.23 No. of Awards won in NSS:
 University level State level
 National level International level

3.24 No. of Awards won in NCC:
 University level State level
 National level International level

3.25 No. of Extension activities organized
 University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Survey of Women’s Status
- Tree plantation drive in collaboration with Hariyali at Thane
- Sent around 35 students for ‘Multiply the Message’ – an environment initiative of Trailblazers
- Language lab conducted 2 programmes for enhancing English Language Communication Skills among community and school teachers
- Street Plays
- Counselling services extended to the school on campus
- Students participated in a rally on the World Handicapped Day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12800 sq ft	20966 sq ft	**	33766 sq ft
Class rooms	04	Nil		04
Laboratories	04	Nil		04

Seminar Halls	01	Nil		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	25	Nil		25
Value of the equipment purchased during the year (Rs. in Lakhs)	30	Nil		30
Others	Nil	Nil		Nil

** Management has provided additional space from shared facilities

4.2 Computerization of administration and library

- Tally 9 was extended to two more terminals in the office for better administration.
- In the Library, earlier practices like Bar coding, setting up of institutional repositories and N-list programme were continued.
- The college collaborated with our sister concern to upgrade library software from LIBSUITE to SLIM. This increases the access to many more titles.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	79	21963	50	17754	129	39717
Reference Books	63	67807	120	253313	183	321120
e-Books	93807	5000#	135807	5000#	135807	5000#
e-Journals	5517		6107		6107	
Journals	44	23661	3	7228	47	30889
Digital Database	Nil		Nil	Nil	Nil	
CD & Video	121		-	-	121	
Others (specify)	5		-	-	5	
	(Newspapers)					

We pay common subscription for Inflibnet's N-List Programme for e-Books and e-Journals

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	21	3	45	1	4		
Added	1	0		0	0			
Total	45	21	3	45	1	4		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Google apps training for faculty
- Moodle orientation for students which is used for providing study material to them
- N-list orientation to facilitate the use of e-journals
- Faculty participated in workshops and seminars related to technology

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 59,270/-
ii) Campus Infrastructure and facilities	Rs. 1,68,300/-
iii) Equipments	Rs. 62,690/-
iv) Others	----

Total : Rs. 2,90,260/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC motivated the departments to ensure they share information of the facilities and services available for student support and progression. Some of them are as follows:

- Mentorship programme
- Student Grievance Cell
- Women's Cell
- Moodle Orientation
- Library Orientation
- Counselling Cell
- Value added and certificate courses
- Language Laboratory
- Tutorials

5.2 Efforts made by the institution for tracking the progression

During the course:

- Through mentorship groups
- Through internal assessment for theory
- Feedback sharing for practice lessons
- Informal reflection sessions among the staff
- Through the college counsellor

After their teacher graduation:

- We maintain records of leaving certificates issued to students going in for further studies along with details of programme enrolling for.
- Face to face interaction with students through the alumni association.
- Visitor's book is maintained for Alumni to record their progress
- Updates on social media

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
50		24	00

(b) No. of students outside the state

03

(c) No. of international students

00

No	%
04	08

Men

No	%
46	92

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
93	2	1	4	0	100	48	00	00	02	00	50

Demand ratio 100%

Dropout % 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In the current year, we conducted CET Orientation Programme. Around 23 student aspirants participated in the programme.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The College continued Counselling services were made available to students and support staff too. Personality testing was carried out to help students become more self aware and handle stress more effectively. Some cases which required serious counselling were given individual sessions. A workshop on 'Basic Communication Skills' was conducted during the year.

The practice of involving different organizations working in the field of education so that students avail of different opportunities in terms of career was continued.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

Since we moved to a 2 year programme, there were no placements this year

5.8 Details of gender sensitization programmes

Women's cell's activities essentially centered around women empowerment. This year the cell arranged a lecture cum demonstration on "Self Defense", with special reference to harassment of women in public or private spaces. A voluntary group of students attended a Kathak dance ballet based on Women's Empowerment. To celebrate the International Women's Day on March 8th, a guest lecture was arranged on protecting oneself from cancer with special reference to breast, ovarian as well as uterine cancer. The talk had reference of preventive measures and care, besides regular check up for the same. It was well received by students and important addresses were provided for cancer checkups.

Street plays were organised on themes of gender including transgender. The teacher educators also took up the cause of women's education and the concerns were integrated into all the course papers taught. Elements of women's education were referred to in hidden curriculum, appreciation of art and drama, book review, and short movie making using mobile. Thus a holistic approach was adopted throughout the year by the cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International

No. of students participated in cultural events

State/ University level National level International

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International

Cultural: State/ University level National level International

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	01	12,528/-
Financial support from other sources		

Number of students who received International/ National recognitions		
--	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International

Exhibition: State/ University level National level International

5.12 No. of social initiatives undertaken by the students 2 extension + 4 CW

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To be a premier institution that offers a distinctive teacher education to develop humane and progressive professionals

Mission: To nurture professionals with positive attitudes and values who excel in teaching – learning and research and serve as catalysts to create a just and caring society.

6.2 Does the Institution has a Management Information System

Yes.

- For administrative purposes, the office uses MIS system prescribed by DHE.
- Tally 9 has been extended to other terminals
- Also, Student database is maintained in digital form.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Few of the faculty members acted as Convenors for the Orientations under the 2 year revised B.Ed syllabus.
- Some orientations were hosted by the college for teacher education fraternity.
- All staff members acted as member of the Orientation Committee for the revised syllabus

6.3.2 Teaching and Learning

- The demands of the revised syllabus for the 2 year programme were met through collaborating with external experts in different areas like theatre, art, dance, etc.
- Integrating statements on Inclusion in the observation rubrics for the internship programme.
- Integrated reflections in several teaching-learning activities.
- Collaborating with other institutions and their faculty for co-teaching.
- The additional videos, film clippings, games etc. added on the MOODLE raised interest levels and provided scope to the teacher to provide more than just the content.
- Continued use of the Moodle Learning Management System.
- Interest creating techniques like role play, games, and psychological tests related to content, attempts in small measures to begin flipped classroom were continued.
- Referencing and library use with OER orientation and encouragement was given.

6.3.3 Examination and Evaluation

The following practices were continued:

- The evaluation pattern was changed in accordance with the new syllabus.
- LCD displays were continued to save paper.
- Overall grading for each practice lesson was discontinued to develop teachers to be able to look at detailed feedback for overall proficiency rather than just look at final remarks.
- Revision of some content test papers for better evaluation.
- Class tests were spaced out for better results.
- Essay department continued working in partnership with the tutorials department to have continuous assessment throughout the year.

6.3.4 Research and Development

- 23 students have enrolled for the Ph.D programme from our Center
- Two of our faculty members received approval to be research guide of the University
- The first phase of pre-Ph.D programme was designed and organized for the research students
- The college's major research project titled 'Promoting Action Research for Continuing Professional Development among in-service teachers through the Mentorship Model' entered its second phase. Two training workshops for inservice teachers under the UGC major research project have been conducted.
- The college collaborated with iEARN, an international organization for carrying out Action Research and sharing students' work on the iEARN online platform.
- Research based paper reading was organised
- Research newsletter was published
- Study circle organized an interactive session to showcase the use of Drama in Education

6.3.5 Library, ICT and physical infrastructure / instrumentation

Smartboards, TVs, Teaching Aids, Lab equipments, Podium, Camera, Sound system were either added or upgraded. An ipad and kindle were purchased under the UGC MRP.

Lift was installed in the building.

6.3.6 Human Resource Management

- National level Workshop was organized on 'Experiential Education'
- Faculty development initiatives were organized by the College
- Deputing staff for various workshops and seminars
- Theatre Workshop was organized specifically for using Blatner's philosophy for Drama
- A Workshop on Online Apps was organized to familiarize staff with new technology available

6.3.7 Faculty and Staff recruitment

Two faculty members, recruited by the Management were retained

6.3.8 Industry Interaction / Collaboration

The institution offered consultancy to Shri Vile-parle Kelwani Mandal group of schools in Mumbai for –

1. Training Principals, supervisors and senior teachers for lesson observation and tool development;
2. Setting of papers and assessing teachers' content knowledge in different subjects for the Shirpur campus in Maharashtra.
3. Communication and language training for our sister concern school and college.
4. Counselling programme for students belonging to our sister concern school.

6.3.9 Admission of Students

- Admissions according to new policy for the 2 year programme. Total intake reduced to 50 students due to NCTE guidelines and minority admission rules continued (at 50%) as per prescribed norms.
- CET Orientation conducted for B.Ed aspirants
- Online registrations through the college website was initiated

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Mediclaim
Students	Group Insurance (Yuva Raksha), Instalment facility to pay fees

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	None	Yes	College
Administrative	Yes	Government	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University question paper pattern changed in line with the new syllabus for both internal and external assessment.
Internal assessments have undergone significant changes.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

Small measures of flexibility are available to affiliated colleges. Such as –

- Spacing the internal tests
- Formats of Lesson Planning
- Choice of practice sites
- Framing of the various rubrics
- Transaction of Curriculum especially the courses for enhancing professional capacities

6.11 Activities and support from the Alumni Association

Nirantar is the registered alumni of the college. It contributed during the year in the following ways:

- Like every year, it sponsored various prizes given out to meritorious students at the Annual Prize Distribution Day
- They wrote for the college magazine
- Alumni helped in publishing Action Research synopsis of students' work of the past three years.
- Alumni conducted workshops for the current batch and also participated in workshops organized by the college
- One alumna presented her research paper in the college
- Alumni reunion was held on 26th April which saw the formation of a new managing committee. Nirantar AGM was also held that day
- Alumni association conducted a Poster Competition on Innovative Practices for Sustainable Development. Prizes were awarded for the best two entries

6.12 Activities and support from the Parent – Teacher Association

- Parents were invited at the beginning of the term for an orientation
- Family members were permitted to attend the various celebrations in the college
- Support in handling student's emotional difficulties and adjustment issues.

6.13 Development programmes for support staff

A few initiatives were taken up for the development of knowledge and skills of support staff:

- They were encouraged to participate in Workshops organized by other institutions
- One of our support staff is pursuing his higher studies. He was provided with all the required support to complete his course.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Added potted plants to the terrace garden
- Students visited an eco-village to understand the concept of green campus
- Shramdaan was organized on Gandhi Jayanti and a group of students worked on checking the health of the plants in the campus
- Sustainable practices were extended to our outdoor programmes like sports day and visits
- The building facilities continue to run on solar energy
- Alumni association conducted a Poster Competition on Innovative Practices for Sustainable Development. Prizes were awarded for the best two entries

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Bringing experts from other fields not only as an add on to the curriculum but as an input for the current curriculum.
- SLIM software for the library which allows us access to the allied institution within the campus
- MOUs with Theatre group, colleges and educational groups for sharing of expertise and infrastructure
- As a part of the UGC MRP, access to Action Research books made available to in-service teachers through inter school loan facility.
- A webinar was organized in the area of mental health for adolescents. This was in collaboration with Institute of Distance and Open Learning, University of Mumbai a mental health expert from Australia

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Included in the detailed Plan of Action in point 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

See Annexure III

7.4 Contribution to environmental awareness / protection

Continued with the following initiatives:

- Solar Power Generation for the institution
- Tree plantation at an environment centre
- e-waste disposal through an environmental organisation which uses sustainable practices

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Degree Distribution ceremony organised on behalf of the University of Mumbai
- Elevator was installed to cater to physically challenged students
- The college has applied for 2 new programmes – M.Ed and Integrated B.A/B.Ed
- The college received an appreciation letter from iEARN co-ordinator, India for the work college has put in, in the area of collaborative research

8. Plans of institution for next year

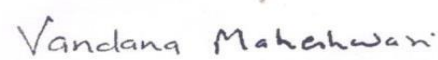
- Encourage faculty and students to sign up for MOOCs
- Provide experiences to students which help them in their admissions to foreign universities as well as jobs overseas
- Get the new courses rolling from the next academic year
- Optimize the use of LMS and MIS currently being used

Name Dr. Jayashree Inbaraj



Signature of the Coordinator, IQAC

Name Dr. Vandana Maheshwari



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence

DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Smt. Kapila Khandvalal College of Education

Annexure I
Academic Calendar
2015 – 2016

Date	Activity
July 9 th	B.Ed CET Orientation Programme
July 16 th	Orientation to Course 3(ii) Understanding Across Disciplines and School Subject
August 5 th	Theatre Workshop ‘Drama for Understanding Self’ for teachers by Gerish Khemani
August 19 th – 20 th	Workshop on ‘Competency Building through Online Applications’ for teachers by Sita Giri
August 28 th	Workshop on Innovative Practices in Library use
September 14 th	Ice Breaker and Self Introductions Orientation to College Interaction with researchers from Homi Bhabha Science Centre Hindi Bhasha Diwas College Tour
September 15 th	Library Orientation Film Viewing ‘Manthan’
September 18 th	Orientation to B.Ed Programme
September 19 th	Orientation to Co-curricular Activities and the Courses
September 21 st	Library Tour
September 15 th - 23 rd	Chinmaya Mission Workshop ‘Transforming Indians to Transform India’
September 23 rd	Guest Lecture on ‘Communication in Education’ by Ms. Deepa Dhawan
September 28 th	Induction Programme and Orientation to college
October 1 st	Gandhi Jayanti Celebrations, Shramdaan
October 8 th	Orientation to Mentoring
October 9 th	Mentoring Sessions Begin

October 10 th	Parents Teachers Meet
October 12 th	Orientation to MOODLE
October 12 th	Commencement for Tutorials For Semester - I
October 13 th - 14 th	Content Enrichment
October 15 th - 21 st	Community Work
October 23 rd	Commencement for Essays for Semester - I
October 23 rd	Students Council Elections - Canvassing
October 26 th	Talent Search Programme
October 28 th	Students Council Elections Orientation to Language Lab
October 29 th	Orientation to Book Review
October 31 st	Navrati - Eid - Diwali Celebrations
November 2 nd – 3 rd	Basic First Responder's Training Workshop
November 16 th	Commencement of Language Lab Training
November 17 th - 26 th	Commencement of Yoga Training
November 18 th	Mentoring commences
November 23 rd	Orientation to Extension Work
November 24 th	Visit to Govardhan Eco – Village
November 27 th	Orientation to e – Resources
November 28 th	Extension Work commences
November 30 th	Content Test
December 1 st to 5 th	Training for preparation of Instructional Material in Science and Maths organized by Nehru Science Centre
December 3 rd	Rally organized by Punarvaas on the occasion of World Disabled Day
December 5 th	Visit to Nehru Science Centre, Nehru Centre & Nehru Planetarium
December 7 th	Commencement of Class Tests for Semester – I
December 9 th	Orientation to Counselling Programme by Ms. Renu Nargunde
December 10 th	Guest Lecture on Steiner's Philosophy of Education by Ms. Radhika Bahadur Bhushan

December 14 th	Workshop on 'Promotion of Mental Health' by Dr. Tejas Golhar
December 16 th	Administration of 16 PF Test
December 19 th	Viewing of educational play titled "Ripples" based on Gijubhai Badheka's book 'Diwaswapna' IQAC meeting
December 23 rd	Christmas Celebrations
January 2 nd - 5 th	Preliminary Examinations for Semester – I
January 6 th - 8 th	Remedial Program for Semester – 1
January 11 th - 14 th	Semester - 1 University Exams
January 15 th	Orientation to Second term Orientation to School Internship for Semester – II
January 15 th	Makar Sankranti Celebrations - Kite Flying
January 16 th	Workshop on Observation Skills Orientation to Work Experience
January 17 th	Participation by students in Standard Chartered Mumbai Marathon
January 18 th - 13 th	School Internship for Semester – II
January 22 nd	Trail Blazer Workshop
January 23 rd	Degree Distribution Ceremony
January 25 th	Orientation to Film Review Work Experience
January 26 th	Republic Day Celebrations in Internship schools
January 30 th	Nirantar Workshop on Preparation of Radio Lessons conducted by Radio M.U.S.T
February 2 nd - 6 th	Work Experience and Value Added Courses (Graphology & Dance)
February 6 th	Method Club Activities Begins
February 6 th - 25 th	Text Mining Workshop by Mr. Sunny Gangar
February 9 th	Film Viewing 'Chalk N Duster'
February 20 th	Workshop on Self - Defence by Ravi Mishra Discussion-cum-Workshop on 'Theatre and Drama'; a Study

	Circle activity for teachers
February 22 nd	Commencement of Tutorials for Semester - II
February 25 th	Orientation to IEARN Project by Ms. Sunita Bhagwat Teaching Aids Exhibition by Commerce and Economics Club
February 26 th	Picnic to Essel World
February 29 th	Commencement of Essays for Semester - II
March 5 th	Sports Day
March 8 th	International Women's Day Celebration & Guest Lecture on Cancer Awareness
March 9 th	Commencement of Class Tests for Semester - II
March 10 th	Orientation to Extension Work Report Writing
March 11 th	Webinar on 'Mental Health Disorders in Adolescents: An Introduction for Teachers' by Dr. Tejas Golhar from Australia organized by IDOL
March 11 th & 15 th	Workshop on Drama & Art in Education by Gerish Khemani
March 14 th	Workshop on Dance by Mrs. Chandra & Mrs. Lata Ramani
March 15 th	Support Tutorials Begin
March 21 st	Spelling Bee Contest & Holi Celebrations
March 28 th - 30 th	Preliminary Examinations for Semester – II
March 30 th & 31 st	Value Added Course – Calligraphy
April 4 th	Cultural Day Celebrations
April 5 th	One day Experiential Education Workshop by Mr. Nachiket Joshi & Yogesh Gharat
April 6 th & 7 th	National Level Experiential Education Workshop by Mr. Nachiket Joshi & Yogesh Gharat
April 26 th	Annual Prize Distribution Ceremony
April 27 th - 30 th	Remedial Program for Semester – II
May 23 rd - 25 th	Semester - II University Exams

Smt. Kapila Khandvala College of Education

Annexure II

**Overall Feedback
2015-2016**

Course No. and Name		Average Score out of 5
Course 1	Childhood and Growing Up	4.25
Course 2	Contemporary India and Education	4.23
Course 3-1	Pedagogy of School Subject	4.10
Course 3-2	Understanding Disciplines and School Subjects	4.08
EPC I	Reading and Reflection on Texts	3.95
Course 4	Knowledge and Curriculum	3.98
Course 5	Learning and Teaching	4.31
Course 6	Assessment for Learning	4.29
EPC II	Drama and Art in Education	4.32

The above feedback indicates the average score in each course in the first two semesters of the 2 year B.Ed programme. The score of every item is on a five point rating scale.

Faculty feedback was also taken and on an average, everybody scored between the range of 3.5 – 4.5 on a 5 point rating scale.

Parent feedback was also taken and appears positive.

Smt. Kapila Khandvalal College of Education

Annexure III

Best Practices – 2015-16

Best Practice 1

Title of the Practice	Building learning communities through the Study Circle
Context that required initiation of the practice	The research cell of the college Shodh Sadhana conducts various activities to promote reading and research among educators. However, we realised that several times as educators we read and fail to connect it to our pedagogic practice. The study circle idea gave us an opportunity for synergistic reading and sharing and collaborative thinking to become a part of a more emancipated learning teacher community.
Objectives of the practice	The basic aim of the study circle is to bring together professionals and practitioners to read and reflect as a team on a select reading. The objectives are: <ol style="list-style-type: none">1. To increase understanding of the select content through discussions.2. To relate the reading to pedagogy and practice.3. To encourage sharing and reflection on important fundamentals of teaching and learning and education as a whole.
The Practice	The study circle provides practitioners— teacher educators, teachers, counselors, principals and alumni an opportunity to access, understand, share, reflect on, and use research based readings or other classic work in Education. A reading is chosen in advance and sent to the study circle group. They are expected to read and come to the study meeting. An able facilitator adds value to the whole process. Also the reading is open to student teachers, alumni, teacher educators, TISS scholars and hence allows for wider perspectives and broad thinking. An experienced facilitator leads the discussion. He/she poses deep thinking questions, encourages reflections, pushes thinking towards connecting the theory to practice. i.e. reading from the pedagogical perspective and life as a whole. Small group discussions are held so everyone gets a chance to share their views. Some of the interesting articles read are as follows: Research article titled, ‘Classroom, goals, structures and student motivation’ by Carole Ames. Article by Dewey titled, ‘Interest and effort in education’.

	<p>Gijubhai's Novel Diwaswapna.</p> <p>'A Shift of mind' a chapter from Peter Senge's book, 'Fifth Discipline'</p> <p>'Deewar ka Istemal' by Krishna Kumar</p> <p>Chapter titled 'Industrial age system of Education' from Peter Senge's Book '5th Discipline'</p>
Obstacles faced and strategies to overcome	<p>Sometimes study circle members are unable to carry out deep reading. Short summaries of important ideas are highlighted on the printouts and are provided so that they get a gist of the same. Finding really excellent facilitators who can keep the tempo going with adept questioning and cordial non-threatening atmosphere was also a challenge. We invited TISS facilitator a couple of times to set the tone and senior faculty members picked up the method involved. Networking and collaborating with reputed institutions meeting accomplished academicians is the key.</p>
Impact of the project	<p>There have been several benefits:</p> <ol style="list-style-type: none"> 1. A synergistic and collaborative environment for learning. 2. Promoting reading on relevant and significant articles in education. 3. Learning to listen to the facilitator as well each other. 4. Reflecting on practice vis a vis the reading. 5. Feeling of belongingness to the group.
Resources required	<p>Reading material selection in advance. Print outs for the session at least a few as we encourage people to use laptops. College also provides for those for these sessions. A comfortable round table meeting room for the discussion.</p>
Contact person	<p>Dr. Savita Manchekar</p>

Best Practice 2

Title of the Practice	Value Added Courses in Teacher Education – Going beyond the curriculum
Context that required initiation of the practice	<p>Gandhiji’s views on education focused heavily on an all-round education rather than mere literacy. He stressed on the development of a child as a whole and not just a specific domain – cognitive in most cases. In his words, ‘Literacy in itself is no education. Literacy is not the end of education or even the beginning. By education I mean an all-round drawing out of the best in the child and man - body, mind and spirit.’</p> <p>Besides, in this age of cut-throat competition, the student-teachers need varied exposure and training which can not only give them an edge over their competitors, but can also help them carve out a niche for themselves at their work place. As they graduate, they have to be armed with much more than just a degree.</p> <p>To enable each student-teacher draw out his/her best and to provide such opportunities to them, we at KKCE, from academic year 2013- 2014, started offering ‘Value Added Certificate Courses’ to every batch of students.</p>
Objectives of the practice	<ol style="list-style-type: none"> 1. To provide for holistic development of student-teachers. 2. To develop additional skills in the student-teachers which help them in their profession. 3. To provide on campus edutainment to the student-teachers. 4. To ensure that each and every student-teacher participates in at least one such course. 5. To teach student-teachers the skill of organizing and conducting such courses.
The Practice	<p>Various courses are offered – some free of cost and others at a minimal cost. Some of the courses offered free of cost during 2013–2014, 2014–2015 and 2015 – 2016 were Yoga and Basic First Responder’s Training, NLP for Personal Excellence and Experiential Education. The courses offered at subsidized fee were Warli Painting, Basic Calligraphy, Basic Counseling Skills, Basic Graphology, Music in Education and Dance in Education. These courses eventually become self-generating. The duration of all these courses range from 6 to 12 hours.</p> <p>The student-teachers who complete their respective courses with zero absenteeism are awarded certificates of completion. Almost all students complete their respective programmes barring a few.</p>
Obstacles	The challenge every year was to get all student teachers aligned to the idea

<p>faced and strategies to overcome</p>	<p>that these courses will benefit their professional lives. However, as soon as they completed the course, this outlook underwent a massive change (as is evident from the testimonials below).</p> <p>Another challenge was financing of the courses. The subsidized courses were met with resistance. But at the institutional level, this was done to ensure some level of commitment from the students with respect to sincerity with which they participated in the courses.</p> <p>Yet another obstacle arose from delayed admissions every year which led to packed calendars' every time. It was difficult to motivate students to stretch themselves not only financially but also physically because at times they had to come to college after practice teaching because there was simply no room to accommodate them anywhere else.</p>
<p>Impact of the project</p>	<p>The courses were very well received and the feedback from students was extremely encouraging. Some of the prominent feedback received was –</p> <ol style="list-style-type: none"> 1. Most students wanted more lectures for these courses. 2. Some suggested having them round the year. 3. Time table of the courses should be framed in a way that students can opt for more than one course. 4. Students also wanted more time for practice of acquired skills <p><u>Some testimonials:</u></p> <ol style="list-style-type: none"> 1. “Should be there during the lectures at least once a week” – Bijal Ramaiya 2013-14. 2. “Course should be held every Saturday as a stress-buster” – Anonymous 2013 – 14. 3. “It was an excellent workshop! Next year I would like to assist sir.” – Ishita Joshi 2013-14. 4. “Please arrange timetable in a way that we can participate in more than one.” – Bharati Sonawane 2013 – 14. 5. “I enjoyed Warli painting.” Akshita Desai 2014 – 15 6. “It was a good course.” Dhara Hogde 2014 – 15 7. “Great experience” – Sheetal Variava 2014 – 15 8. “Loved it” – Anuja Nayampally 2014 – 15 9. “We would like to continue the session even for the next year if it is possible to arrange” – Dhvani Bajaria 2015 – 2016 10. “Request you to conduct this course in future once again” – Khushbu Shah 2015 – 2016 11. “I loved the whole session and would definitely continue it in future” –

	<p>Sana Shamsi 2015 - 2016</p> <p>At the institutional level, since these courses met all the objectives with which they were introduced, it was decided to continue with them for future batches too.</p>
Resources required	Resource persons, their compensation, Overhead Projectors along with Laptops, feedback sheets, certificates of completion
Contact person	Smt. Ruchi Mittal