

Smt. Kapila Khandvala College of Education
IQAC
Plan of Action for the Year 2017- 2018

The POA for the year 2017-2018 is planned keeping in mind the vision and mission of the institution and is tailored to meet the felt needs of all the stake holders concerned.

1. Curricular Aspects

- Apply for new academic programs in Education.
- Organise faculty and student enrichment programs for faculty and student development.
- Promote inclusiveness in all aspects of curriculum.
- Collaboration for capacity building programmes for faculty and students.
- Focus on extension activities for community development.
- Plan for the incorporation methodologies like Drama in education for enhanced curriculum transaction.

2. Teaching – Learning and Evaluation

- Organise content enrichment sessions for students.
- Optimise the use of LMS Moodle for teaching learning and evaluation.
- Encourage use of e-resources for reference materials for all courses.
- Plan and implement Initial Preparation program for equipping students with the skills of teaching and lesson planning.
- Involve expert resource persons for sessions to as a value addition to the course work.
- Plan and implement meaningful activities in Method Clubs.
- Organise TET orientation and encourage students to take the examination.
- Provide focused inputs to students to use different modes for reflective teaching and learning.

3. Research Consultancy and Extension

- Encourage faculty to take up post doctoral research.
- Share faculty expertise on the website to avail of opportunities of sharing their expertise to different institutions as consultancy services.
- Invite expert resource persons for sessions on research methodology.
- Augment library resources (print and online) for research.

4. Infrastructure and Learning Resources

- Upgrade the physical infrastructure of the college.
- Establish an independent canteen facility.
- Upgrade the library with print and online resources as per the requirements.

5. Student Support and Progression (GH)

- Organise educational visits for students to places of educational and environmental significance.
- Continue the practice of organization of sessions by expert resource persons for personality enhancement of students.
- Strengthen the counselling cell.
- Organize a health check up of the students.
- Involve alumni in activities for student support.
- Strengthen mentoring, counseling facility for students.
- Provide remedial sessions for weak students.

6. Governance and Leadership

- Encourage faculty and non-teaching faculty for continuous professional development.
- Strengthen networking between/amongst different institutions of the SES management for smooth and efficient functioning.
- Enhance stakeholder relationships by involving them in feedback for continuous improvement.
- Maintain participative and democratic decision making in the institution.
- Maintain the practice of seeking student feedback and review of all major activities for qualitative improvement.

7. Innovative Practices

- Organise National Level Seminar for Library Professionals.
- Collaborate with reputed organizations for sustained program of extension work for community development.