Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	SADHANA EDUCATION SOCIETY'S SMT. KAPILA KHANDVALA COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Vandana Maheshwari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02226608747
Mobile no.	9967405105
Registered Email	kkbed@kkcoe.edu.in
Alternate Email	principal@kkcoe.edu.in
Address	Smt. Kapila Khandvala College, Relief Road, Juhu, Santacruz West.
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400054

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Gauri Hardikar**
Phone no/Alternate Phone no.	**02226608633**
Mobile no.	**9820391893**
Registered Email	**kkbed@kkcoe.edu.in**
Alternate Email	**principal@kkcoe.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.kkcoe.edu.in/wp-content/uploads/2019/12/AQAR_2016-17-Final.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.kkcoe.edu.in/wp-content/uploads/2020/03/Activity-Planner-for-Both-Batch_2017-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**A**	**88**	**2004**	**03-May-2004**	**02-May-2009**
2	**B**	**2.84**	**2011**	**08-Jan-2011**	**07-Jan-2016**
3	**A**	**3.16**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-Mar-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Historical Methology Applications in research by experts from UTS, Sydney	25-Jan-2018 1	29
National Level Seminar on Library Revolution : Re-engineering libraries to next generation	22-Mar-2018 1	37
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Smt. Kapila Khandvala College of Education	FIP	UGC	2017 730	653194
Smt. Kapila Khandvala College of Education	Major Research Project	UGC	2015 1095	126200
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Initiating Collaboration with external agencies for outreach programs 2 Collaboration with other institution for cocurricular activities 3 National Level Seminar on Library revolution : Reengineering libraries for next generation 4

Workshop on Historical Methology Applications in research by experts from University of Technology, Sydney

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action and action taken report attached	Excel file attached
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes • For administrative purposes, the office uses MIS system prescribed by DHE • Tally 9 has been extended to other terminals • Also, Student database is maintained in digital form.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution is affiliated to University of Mumbai and follows the curriculum framework of the NCTE and syllabus as prescribed by the University. The Choice Based Credit System was implemented in June 2017 and the institution adheres to it. A detailed plan of activities to be conducted is made and a week wise academic calendar is prepared in the beginning of the academic year. The same is shared on the Google Drive for all faculty members and the weekly time table is set accordingly. Both the Academic calendars and timetable along with

the schedules of the programs conducted are documented and filed. The student attendance and participation in the various activities is also maintained and wherever possible photographs and video clippings of the same recorded Emphasis is laid on adding Value Added Courses for enhancing the professional skills and updating knowledge and understanding of the innovations and additions in the field, to improve the employability skills of the learners. Expert resource persons from different fields are tapped for the same. Most of the Value Added courses are conducted by proper scheduling for a smooth integration into the entire B.Ed program. Short term certificate courses are also designed to help in personality development of student teachers to make them better equipped for professional and personal life. The institution networks with various organisations and NGO's to help transact the curriculum effectively and to meet the college mission of developing positive attitude and values in our students. Field trips and Visits are also planned to give direct experiences to students. Complete academic freedom is given to the faculty to plan and use various strategies and activities for curriculum delivery and the institution provides all the necessary resources in terms of time, space and finances as and when necessary.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Yoga	-	29/11/2017	18	-	Self Development
Self management	-	08/10/2018	14	-	Self development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	01/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	98	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Positive Education	12/12/2017	47
Advanced Graphology	08/10/2017	12
Mobile Film Making	14/02/2018	47
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	99
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Oral and written feedback is sought after some major activities/programs like Internship activities, Community work, Annual workshops/seminars, etc. and the same is immediately worked upon wherever necessary. The findings of the feedback are discussed in the year-end review meetings and areas of improvement identified and incorporated in the next years academic plans.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	50	87	49
PhD or DPhil	Education	24	9	2
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	49	2	3	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

7	7	45	5	5	23

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system at KKCE is organised with the aim to foster all round development of student teachers by developing a strong partnership between mentor and mentee. The broad objectives of mentoring are to: • Monitor students' progress in terms of academic performance and in extracurricular activities, attendance and punctuality. • Develop sense of accountability in students. • To discover potential of the mentees and encourage its development. • To help mentees cope with the challenges of B. Ed course • To help the mentee believe in his/ her potential and boost the confidence level. In the academic year 2018- 19, mentoring was carried out efficiently for both the batches i.e. F. Y. B. Ed and S. Y. B. Ed, with the assistance and mutual support of the teachers. Presence of both the batches facilitated communication, sharing of experiences, problems and finding solutions to the problems with a mixed group of students. Issues and predicaments faced were also scrutinized closely by the mentors and mentees. The second year batch truly supported and got attuned with the first year batch and made them feel comfortable. This fostered friendly relation between students and staff as well as among students. During Parents Teachers Meet, parents were requested to meet the mentor teacher of their ward. This opportunity enabled better communication between parents and mentor teacher, it also opened up channels of future communication and enhanced the comfort level between the parents and the mentor teacher. The mentoring system works towards enriching interaction, creating healthy environment for teaching learning and helping students achieve their best.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
99	7	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Mrs. Sheetal Zalte	Assistant Professor	FIP from UGC
2017	Dr. Jayashree Inbaraj	Associate Professor	Invited by Tata Trusts to be a part of the core group of consultant experts to draft the PSTE four year integrated pre-service curriculum framework for NCTE in July 2017.
2017	Dr Gauri Hardikar	Associate Professor	Elected as Secretary, Indian Association of Life Skills Education.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	4E 00144	Sem IV	02/06/2018	16/08/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college believes that learning from peers is a significant way of learning. Thus, it engages students in peer assessment. The objective of peer assessment is to equip student-teachers with skills to objectively and critically assess any lesson and provide constructive feedback. To achieve this objective, student-teachers are first oriented to the concept of Peer Assessment. One lesson of every student-teacher is then observed by two peers and feedback given to the student-teacher by both these peers. The final marks for that lesson are allotted by the college supervisor as an average of the grades given by the two peers. It is ensured that every student-teacher be involved in assessing at least two lessons of their peers. It is also ensured that peer feedback is discussed in presence of the whole group so that it remains objective and reliable. This provides student-teachers an opportunity to critically observe lesson through all its stages and also evaluate it objectively.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar prepared and adhered for conduct of Examination and other related matters. Examinations for the course consist of internal assessment as well as external assessment. External examination dates are declared by the University sometime during the academic year. However, internal assessment dates are put up in the academic calendar. Academic calendar is prepared at the beginning of the academic year where the dates for all forms of internal assessment (essays, class tests, content test, etc.)are finalized after giving due consideration to completion of all University mandated activities. Institutionally designed supporting practices like tutorials (which are provided for essays and external examinations) are also planned at the same time. During the year, students are graded on their ability levels and differentiated instruction is provided to students who fall on the higher end of the spectrum. Remedial programmes are planned on the basis of felt needs of those who fall on the lower end of the spectrum. Content Enrichment through concept mapping is also planned to familiarize students with pedagogical content and its organization. Students present their concept maps in their pedagogy groups. This further enhances their understanding of content and prepares them for content test as well as lessons.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.kkcoe.edu.in/academics/programs/b-ed/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

4E 00144	BEd	Education	appeared in the final year examination	in final year examination	
			50	49	98

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.kkcoe.edu.in/wp-content/uploads/2020/09/Institutional-student-feedback-for-the-year-2017-2018.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	779600	126200

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Research Cell- Shodh Sadhana	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Education	7	5

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	9	0
Presented papers	2	2	0	0
Resource persons	1	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
English Communication Skill Enhancement	Indian Development Foundation	1	50
Student leadership Program	Indian Development Foundation	1	50
Cover of Compassion	Indian Development Foundation	1	49

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	Indian development Foundation	English Communication Skill Enhancement	1	50
NA	Indian development Foundation	Student Leadership Program	1	50
NA	Indian development Foundation	Cover of Compassion	1	49
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Extension work	49	NA	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	School Internship	1. Thakur Vidya Mandir, Kandivali East 2. Malad Kandivali Education Society's English School, Malad West 3. St. Xavier's	04/07/2017	02/02/2018	99

High School, Mira Road East 4. Dr. Sarvapalli R adhakrishnan Vidyalaya Malad West 5. Children's Academy, Ashok Nagar, Kandivali Ea			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Indian Development Foundation	09/09/2017	Social Work Activities	99
The Blind and the Elephant	01/08/2017	Drama in Education	99
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
285000	495768

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM21	Partially	3.6.0.31681	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	**62**	**2935**	**95**	**5360**	**157**	**8295**
Reference Books	**184**	**83055**	**141**	**77935**	**325**	**160990**
Journals	**43**	**33272**	**1**	**32220**	**44**	**65492**
Digital Database	**1**	**5750**	**1**	**5750**	**2**	**11500**
CD & Video	**121**	**0**	**0**	**0**	**121**	**0**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**49**	**1**	**1**	**4**	**1**	**3**	**0**	**40**	**0**
Added	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**51**	**1**	**1**	**4**	**1**	**3**	**0**	**40**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	**5600**	**58500**	**126077**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is a small entity and hence the policy has always been towards maintaining sustainable practices such as self-reliance for maintenance of several physical academic and support facilities. Physical facilities , subject

rooms, computer lab, language lab, classrooms, and solar panel are maintained by support staff and technical staff. The science lab and sports facility is a shared facility with the school. The library is maintained by the librarian and the librarian assistant. The institution has Annual maintenance contracts for the website, air conditioners, fire extinguishers and pest control.

https://www.kkcoe.edu.in/about-us/infrastructure/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Graphology	19/09/2017	0	Prajesh Trosky
Mentoring	18/09/2017	99	KKCE
Yoga	29/11/2017	50	KKCE
Counselling	23/11/2017	99	KKCE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Orientation to Common entrance test for B Ed	23	23	20	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
List uploaded	49	45	AVM, Aakanksha, Aseema, Billabong, Bombay Cambridge, Bhakti Vedanta, S.V.K.M Grp, Chatturbhuj Narsee, C A Grp, Gokuldham, Jamnabai, Laxmidham, Nirmala College, N.L.Dalmia, Orion, Prakash College, Podar Grp, R adhakrishna, Sri Sri Ravi	2	2
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100m race, Three legged race, Relay, Dodge ball,Tug of War.	Institutional	99
Students Council- Talent	Institutional	99

search, Teacher's Day, Gandhi Jayanti, Navratri, Diwali, Chrismas, Republic day, Degree distribution, Annual Prize distribution, Farewell		
Students Council-Competitions-Skit, Thali, Rangoli, Cooking, Mehendi, Hairstyle, Flower decoration, Slogan, Poster, Solo Singing , Duet Singing, Solo Dance, Group Dance, Fashion show, Cooking,Nail Art	Institutional	99

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is an essential part of the organization. The student council not only plans events or activities within the college but also serves as a crucial link between the staff and the students. This year elections were held for the new batch, wherein 5 members were elected democratically whereas 1 member was selected based on academic excellence. In total the Student Council comprised of 11 members. The council was dedicated, carried out their duties diligently. Important occasions such as- Gandhi Jayanti, Navratri, Cultural Day, Diwali Celebrations, Talent Parade, Christmas, Marathi Bhasha Diwas were celebrated. Competitions such as Thali decoration, Mehendi competition, Hairstyle competition, Rangoli decoration , flower arrangement and cooking were organized by the Student Council. 2017-18 was a year of celebration in the inter collegiate competitions department. Many of our students participated in dancing, creative writing, singing, chart making competitions and won many accolades. The year ended with the Annual Prize Distribution on 28th March, 2018. The students are members of the various committees like CDC, Grievance cell , Womens Cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association of KKCE is registered in the name of Nirantar with Charity Commissioner of Mumbai on 18th January 2010. The Alumni association works with the KKCE alumni towards increased alumni engagement in the various activities of the institution

5.4.2 – No. of enrolled Alumni:

692

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni were invited for guest lectures and workshops. A workshop on mobile filming was conducted by the alumnus. Also a one day workshop on dance was conducted for the students. Alumni were also invited as the judges for the cultural day program.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a democratic ethos, and the following practices contribute to ensuring decentralisation and participative management: - Choice of activities to be carried out by the departments of the institution is decentralised to the faculty in-charge of the various departments. -The faculty in-charge discuss the activities , their significance and contribution to quality enhancement with the Principal and all faculty members. Decisions are taken based on the consensus reached in these discussions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Collaboration with Indian Development Foundation for Extension work for students, Collaboration with the Blind and the Elephant for Self development through theatre.
Human Resource Management	Continuous Professional development of faculty through various training workshops, deputation for seminar and conferences with a special emphasis on teaching and research. Accounts related workshops and tally training for administrative staff. Training of library support staff
Teaching and Learning	We started Peer assessments for internship lessons as a collaborative improvement technique for student teachers. Participative learning techniques by faculty like role play, panel discussions and mock tele shows ,poster and collage making, case studies, concept mapping, dilemma discussions

Admission of Students	We conducted CET orientation sessions for B.Ed. aspirants. Faculty members facilitated the sessions. All notices related to centralized admissions and minority admissions are prominently displayed on notice boards and queries of aspirants are answered.
Curriculum Development	Faculty collaboratively created a resource handbook in action research. the handbook outlines case studies, questionnaires, exemplars , steps of action research to teach concepts of action research in an easy and interesting manner. It can serve as a tool kit for simplifying research to educators. • Our faculty members were invited as a member of the core group of expert for curriculum and syllabus design for 2 year B.ED and 4 year B.ED by TATA Trusts (for the 4 year integrated B.Ed program for NCTE . The outcome was a draft curriculum which was sent to NCTE) and University of Mumbai.
Research and Development	In the UGC Major Research Project, the research team trained 147 in-service teachers for action research for continuous professional development through the mentorship model. A complete report was submitted to UGC in June 2018 Study circle of Educators for discussion on Ethnology in organizations
Examination and Evaluation	The institution became a center for on line evaluation of University exam answer sheets.
Library, ICT and Physical Infrastructure / Instrumentation	Access to LMS moodle to students for sharing learning resources, assignments, quizzes. N-list access to students for referencing of e-resources. Purchase of cabinets for display of library periodicals.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	UGC MRP online, NCTE PAR
Administration	DHE MIS, Statistical Unit of Mumbai University, TAAS, AISHE
Finance and Accounts	HTE.Sevarth, UGC PFMS
Student Admission and Support	MH-CET cell, AISHE, ARA, MahaDBT, NPS portal, Digital University
Examination	Mumbai Digital University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Megha Dsouza	Recent UGC norms for API CAP and CAS	St. Teresas Institute	400
2017	Megha Dsouza	Refresher Course	University Of Mumbai	1200
2018	Sunil Rajpurkar	National Conference for Social Transformation in Education	University of Mumbai	1000
2017	Deepali Sarode	Digital Literacy for Academicians	L.S.Raheja College of Commerce and Economics	500
2018	Deepali Sarode	IASLIC Seminar	IIT Mumbai	1000
2018	Dr, Gauri Hardikar	National Conference on new CAS	Somaiya.College of Education	400
2018	Dr. Gauri Hardikar	Contribution of Women in Nation Building	Lords Universal College of Education	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Qualitative Research Methodology	---	09/12/2017	24/02/2018	4	0
2018	Library Revolution: Re engineering Libraries for Next Gen	----	22/03/2018	22/03/2018	6	1
2018	Historical Methods Aplications in Reseach	---	25/01/2018	25/01/2018	6	1

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	27/09/2017	17/10/2017	22
Faculty Improvement Program	1	01/01/2017	31/12/2018	700

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Medical Insurance for all the students for the current academic year.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts rigorous internal and external audits regularly every quarter. Quarterly reports are generated and discussed with the head of the institution. The head of the institution then responds to the remarks.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	No	----
Administrative	Yes	Iyer Vishwanath and Co	Yes	Internal Auditors-

					Parekh Sharma and Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal Feedback for process improvements. Support for Annual day organization by way of catering services. Support for organizing various activities for their professional inputs

6.5.3 – Development programmes for support staff (at least three)

Library Training for library support staff - Changing Role of Academic Libraries In the Digital Era, Leadership Training in association with Landmark, Mumbai,, Accounts and Tally workshops for Administrative staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiation of preparation for Autonomy of College, Collaboration with NGOs for Extension work , Increased focus on research initiatives by faculty

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	National Level Seminar on Library Revolution : Re-engineering libraries for Next Geng	22/03/2018	22/12/2018	22/12/2018	37
2018	Workshop on Historical Methodology Applications in research by experts from UTS, Sydney	25/01/2018	25/01/2018	25/01/2018	29
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Role Plays based on influence of various social agencies on construction of gender identity	09/11/2017	09/11/2017	45	0
Collage making based on various issues related to Gender	24/11/2017	24/11/2017	42	0
Screening of the film on Monalisa smiles followed by discussion	08/03/2018	08/03/2018	99	2
Seminar on Handling Child Sexual Abuse at Veer Bhagat Singh High School, Malad(W)	12/08/2017	12/08/2017	47	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Issues on environmental awareness were included while dealing with environmental education as a special field. The students conducted an awareness program on the theme of Environmental literacy. The institution met 15 (annual average) of its power requirement through use of renewable energy resources - solar power generated through the solar panels installed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	0	1	14/12/2017	5	Community work	Sensitization to the issues faced by the marginalised and under	54

2017	0	1	04/12/2017	1	Workshop	Integration of pronciples of inclusion in classroom teaching.	50

(continued from previous: privileged sections of the society)

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Self Management	**27/11/2017**	**28/11/2017**	**50**

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The college has a terrace garden with a wide variety of plants which are cared for by the students. • The institution has a nursery on campus. • Solar panels are installed on the terrace and the solar energy generated helps the institution meet 15 (annual average) of its power requirement through use of this renewable energy source. • Issues on environmental awareness were included while dealing with environmental education as a special field. The students conducted an awareness program on the theme of Environmental literacy. •The students are encouraged to use eco-friendly practices by display of quotes and posters promoting eco-friendly behavior.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• Collaboration with other institutions for curricular and co-curricular activities. • Collaboration with NGOs for extension work.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.kkcoe.edu.in/wp-content/uploads/2020/03/College-Best-Practices_2017-2018.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is an established teacher education college in the western suburbs of Mumbai. The college is distinct in its hands on approach to training and applying theory to practice. The faculty focuses on authentic teaching practices and internship and creating a truly reflective teacher. The oneness

of knowledge is very effectively practiced by faculty members which adds a lot of meaning to the different courses of the entire B.Ed programme. Wherever there appears to be a gap (as per the feedback of some previous batches), the college makes an effort to bridge this gap and provide a holistic experience to its students. These extra inputs (in the form of guest lectures and workshops are our hallmark and we take extra effort in finding those that add value to our students. During internship, student-teachers experiment with different strategies of teaching putting into practice all that they learn in theory papers. The feedback provided to them builds up on the theories and principles already taught to them, thereby helping in better assimilation. As a result, by the end of the programme, they develop abilities to reflect meaningfully and objectively on different aspects of their own behaviour as a teacher. We also believe that language should not be a hurdle in the making of an effective teacher and in assimilation of knowledge. The institution therefore goes the extra mile to accommodate student-teachers who experience any kind of discomfort in teaching in English. They are accommodated in vernacular medium schools and are also given the option to write their papers in language of their choice. We practice inclusion in its truest sense and are extra cautious in keeping all kinds of exclusion at bay – whether it is in terms of language, social class, economic class, or any other. Students experience our practices first hand and also study about them in theory papers. That completes the cycle for us, for there is no better way to bridge the gap between theory and practice than to lead by example. That is our distinctness.

Provide the weblink of the institution
https://www.kkcoe.edu.in/

8.Future Plans of Actions for Next Academic Year

The future plans of institution include: Signing an MOU with Gordon College, Israel for collaboration for professional development through faculty exchange of ideas , collaboration in pedagogy and research Alumni involvement for training, guest lectures. Alumni involvement in content enrichment. Offer certificate courses in graphology, life skills , content enrichment and ICT including use of smartboards. Continue the current value added courses. Upgrade the skill sets of the faculty for ICT integration in curriculum transaction